**Report on CIPD (Council on Instruction, Programs, and Development)**

**November 7, 2022 Meeting**

# BCC Curriculum Items

A. New Courses: BIOL 118

B. Course Deactivations:

1. ASTR 015

2. SOC 006

C. New Programs:

1. Physics AS-T

2. Environmental Science AS-T

D. Program Updates: Sociology AA-T

F. PCCD GE Correction (remove from Area 2):

1. ASL 057

2. MM/AN 002

# Discussion Items (AKA Pressing Curriculum Topics)

1. CIPD Members Finalized [Goals for the Committee](https://peralta4.sharepoint.com/:w:/s/CIPDGOALSETTING/EejBiRycjONEmmBBbYZRJdQB166AMBaxHAGW3tHKMc8PWQ?e=7PHQIm)
2. Update from Colleges on Catalog Module

1. This will now be a standing item until the implementation of this module is complete

2. There was extensive discussion on this item primarily on the following concerns:

a. Lack of sufficient training or materials for campuses to move forward

b. Lack of an entity or person within Peralta to oversee this project

c. Campses have disparate ideas on their production timelines and end product

d. Some features are still in development

e. CIPD approved a recommendation to allow each campus to decide for itself whether it will use the catalog module for their 2023-34 catalog

f. For more details on concerns discussed, see [draft minutes](https://peralta4-my.sharepoint.com/:w:/g/personal/ncayton_peralta_edu/ERhQzZ9k4GxPlm7be_xKwj0Buiyan4e-_6_PVAgbncuIZQ?e=WNdDKx) of this meeting

1. Removal of Computer Literacy Requirement of Local AA/AS Degree (Update of AP 4100)

1. The Board of Trustees has approved and an announcement was sent out throughout the district by Deputy Chancellor Stephanie Droker

2. Next steps were discussed

a. S. Droker will send a follow-up message to Vice Presidents of Student Services to ensure that they inform their admissions and records office staff, particularly graduation evaluators

b. Articulation Officers will remove all references to this requirement from 2023-24 catalog and related materials, this includes reduction in the total number of units required to complete PCCD GE requirements

c. Change the numbering of PCCD GE Area 4 items

i. Computer Literacy removed from 4c

ii: Current Area 4d, Oral or Written Communication, or Literature, will become 4c

iii. Area 4d will be eliminated

1. District-wide Pending Curriculum Proposals
   1. ESOL courses will be submitted on the December CIPD agenda
   2. HUMAN 040 is removed from district-wide action as the plan to change the TOP code was dropped.
   3. ART 024: Laney has requested a change to the description. BCC has agreed but the change has not been completed in Curriqunet yet. BCC and Merritt will be attemping to have this item on the December CIPD agenda
   4. CHEM 032: Laney has proposed this new course. Consultation was complete, but the item was tabled in order to determine if existing courses needed to add this course to their list of requisites.

E. OER/ZTC Information on Course Outline (Added Item)

1. A revision to the texts tab was supposed to be active 11/7/22, but wasn’t. However, may be active any time now.

2. A [short video](https://peralta4-my.sharepoint.com/:v:/g/personal/ncayton_peralta_edu/EfThkp0SYitNvYWhM6ePwX8BtcB3-LwKHbsUOiQJYtjJ1w?e=PKQmYi) is available to show the changes

3. Low cost texts are also included in this category, but the definition of “low cost” is locally determined and Peralta has not yet decided what we consider low cost.