**CIPD Fall Retreat Report**

**(Council on Instruction, Programs, and Development)**

**August 17, 2022**

The retreat was primarily announcements and informational items as listed below:

1. CIPD meetings will continue on Zoom for as long as the Board of Trustees continues to approve virtual meetings for all PCCD governance bodies
2. CIPD will no longer use Dropbox for documents and will use [OneDrive](https://peralta4-my.sharepoint.com/personal/hsisneros_peralta_edu/_layouts/15/onedrive.aspx?id=%2Fpersonal%2Fhsisneros%5Fperalta%5Fedu%2FDocuments%2FCIPD&ga=1) instead. Historical documents are in the process of being moved over from Dropbox. Fall 2022 items are already in OneDrive. Committee members should have received the link from Heather Sisneros.
3. CIPD will use Board Docs for agendas and minutes. Amany Elmasry, Heather Sisneros, and Stephanie Droker will manage the account. Members will access the public site, like with our Board of Trustees; there is nothing they need to learn or log into. The reasons for the change are:
	1. Agenda and related items easier to send to members
	2. Agenda and related items easier to send to the greater district community
	3. Minutes will be in the same place as the agenda.
	4. Searching for past items is much easier.
4. Consultation form updated to reflect personnel changes at the College of Alameda. Please use [this form](https://peralta.instructure.com/courses/10886/pages/official-consultation-form?module_item_id=2449860) for consultation. It is available on BCC’s curriculum committee Canvas page.
5. A new tab for Credit for Prior Learning (CPL) will go live in Curricunet mid-semester.
	1. If you are interested in having one or more courses in your area approved for CPL, contact Heather Sisneros, CPL Lead.
	2. Refer to the PCCD CPL [webpage](https://www.peralta.edu/admissions/credit-for-prior-learning) for more information and contact information.
6. The 2023-34 Catalog will be produced using the Catalog module from Curricunet. This will create an online catalog. Trainings will be scheduled for those who will be working on it.