**Report on CIPD (Council on Instruction, Programs, and Development)**

**May 23, 2022 Meeting**

# BCC Curriculum Items. All items approved except as noted.

## New Courses:

### ESOL 513 Tabled. All campuses were not ready. Will go on the December 2022 CIPD agenda.

## Course Updates:

### EDUC 001. COA and Merritt will deactivate.

### HUMAN 021

### HUMAN 026

### HUMAN 052

### HUMAN 055

### WS 052

## Course Deactivations:

### ESOL 553 Tabled. This deactivation can’t proceed until ESOL 513 is approved.

## Program Updates:

### English AA-T

## Program Effective Date Change:

### Social Work and Human Services: postponed to Spring 2023

## CIPD GE Subcommittee report:

### The subcommittee proposed a list of courses for various General Education requirements for PCCD AA/AS. Approved. BCC is adding the following:

1. Area 1 Natural Sciences: BIOL 051 & PSYCH 061
2. Area 2 Social and Behavioral Sciences: ASL 057, HUSV 121, MM/AN 002
3. Area 4b Mathematics: EDUC 018
4. Area 4c Computer Literacy: all new Multimedia courses

### The Computer Literacy requirement was confirmed to be removed from PCCD’s General Education AA/AS requirements effective Fall 2023. An announcement from Interim Deputy Chancellor Stephanie Droker will be forthcoming.

### The committee is researching the addition of addtional options besides MATH 203 (and above) to meet the Area 4b Mathematics requirement. The following from another local community college district were provided as an example:

### • Documentation showing completion of Algebra 2 or Integrated Math 3 in High School with a grade of “C’ or higher;

• CLEP score of 50 or higher;

• IB score of 4 or higher;

• AP score of 3 or higher; or

• Completion of one the college courses listed below.

[list of courses within that district].

The Articulation Officers will be following up with the math faculty at each campus. Senate and curriculum chairs will also be involved. Thesubcommittee will discuss this topic again in April 2023 and report out at the May 2023 CIPD meeting.

II. Discussion Items (AKA Act III)

1. Online Catalog, Next Steps:

The Board of Trustees has approved an amendment to the contract with Curricunet that will pay for them to enter the narrative/wraparound information for our initial online catalog. Now that this is complete, there will be an initial organizing meeting over the summer led by S. Droker.

1. BCC Proposed Policy Change on Course Offerings:
	1. The policy that A. Krupnick propsed regarding allowing all campuses to adopt existing courses within the district was discussed as an informational item. (This topic has been discussed numerous times at BCC Curriclum Committee meetings earlier this year.) Members and guests were given the opportunity to ask questions or discuss whether they support the proposal.
	2. There was no support expressed for this proposal. Of those expressing concern, most comments were focused on the perceived enrollment management issues that this would cause (too many sections of the same course and thus low enrollment everywhere and cancellations), “signature programs” being copied, and a struggle for funding/resources if expensive CE programs are copied.
	3. Donald Moore, District Academic Senate President, noted several things: transfer courses are already heavily duplicated but managed; problems and coflicts over curriculum seem to be primarily when one college wants to expand; he questioned whether such issues should be determined by a vote; he hopes for more cooperation and less competition among campuses.
	4. Heather Sisneros, Co-Chair of Laney’s Curriulum Committee and the CIPD Faculty Co-Chair, noted that discussion of this proposal highilighted the need for CIPD members to look at what CIPD’s role is and how we can create better processes and recommended that these be goals for 2022-23.
	5. A. Krupnick noted that our current procedures alreadt do not prevent the negative consequenced that people believed would occur from this new policy. Further, he said that CIPD is not the right place to determine viability of a new program, do enrollment management, or strategic visioning for the colleges and district. Our role should be limited to ensuring that we meet Title 5 and other regulations and other tasks more directly within the purview of curriculum. Any district-wide enrollment management or strategic planning, if needed, should be happening by a separate group of people.
2. COPED Title 5 Updates:
	1. There are a number of proposed changes to Title 5 related to Cooperative Work Experience Education that went before the Board of Governors on 5/23. The written comment period for these changes is open until 6/26. Following that, the Board of Governors will make a decision on the changes. The reason for the changes is that the current “cooperative work experience” regulations are 50 years old and needed to be brought up to date.
	2. Full text of the changes is available on the state chancellor’s website at this link. A summary is listed here:
		* 1. Changes “Cooperative Work Experience Education” to “Work Experience Education”
			2. Authorizes noncredit work experience
			3. Removes the requirement for a local plan but adds requirements for a local board policy and procedures
			4. Removes the distinction between “occupational” and “general” work experience
			5. establish respective responsibility of a student, faculty, employers, and work experience education programs
			6. Revises credit hour calculation into a single formula (60 hours=1 unit) and allows the course outline to include lecture, lab, or activity hours in addition to work experience hours
			7. Clarifies record-keeping requirements
	3. There will be more information about this at the Curriculum Institute. These changes may require changes Minimum Qualifications assigned to some courses and updates to PFT contract to reflect new language.
3. Survey Results and Goal Setting:

The results of the survey of CIPD members regarding its work during 2021-22 was distributed along with a summary of comments. Those in attendance were put into breakout rooms for about 20 minutes to discuss the information and use it to brainstorm goals for 2022-23. One representative from each group will email H. Sisneros with their ideas.

1. CIPD Fall Retreat Planning:

CIPD will have a retreat in August, date to be determined. Vice Presidents of Instruction, Specialists, and Curriculum Chairs are expected to attend but everyone is welcome.

1. Pending District Wide Proposals:
	1. The following courses were discussed during the curriculum proposal portion of the meeting (Act 2) and located on the curriculum items agenda on the “District-wide Incomplete Change” tab.
		* 1. ESOL 513 pending Laney and ESOL 552 for various campuses: all colleges will have ESOL courses on the December 2022 CIPD meeting.
			2. GEOG 002. Not all campuses are ready to update. This course is deactivated at BCC. The other three colleges will have this update on the November 2022 CIPD agenda.
	2. The following courses were listed on the discussion agenda but were not covered:
		1. ANTHR 001 & 001L (title changes)
		2. ESOL 261A/B: Laney is ready but COA will bring to Feb 22
		3. HIST Program: COA Will bring to Feb 22
		4. SOC 001 [this is complete]
2. Other:

The in-coming curriculum chairs for College of Alameda are Vinh Phan and Trish Nelson.