**Report on CIPD (Council on Instruction, Programs, and Development)**

**March 7, 2022 Meeting**

I. BCC Curriculum Items

A. Course Updates:

SOC 001

II. Discussion Items (AKA Act III)

1. Proposed Removal of Computer Literacy Requirement from Local Degrees:

1. This item was previously proposed by the GE Subcommittee to CIPD. The topic was referred for discussion at each campus. 2 campuses support removal, 1 against it, and 1 requests more information. Today, Janelle Tillotson of the Laney College Counseling department, representing all PCCD Counseling Chairpersons, did a brief informational presentation. She noted that in a district-wide meeting in Fall 2021, 90% of counselors agreed that this requirement is a barrier for students seeking an AA/AS. Many surrounding districts do not have such a requirement. Many students already have the needed skills through use of modern devices, but, for those who want instruction, the courses would still be available, just not required as part of local general education. A large number of courses that fulfill the requirement are part of a degree or certificate and don’t exist solely to meet this requirement.

2. J. Bielanski noted two things 1) this requirement was established in the 1980s and 2) there is a cost to students who use the credit by exam option to test out of the requirement. It was also noted that the exams have not been offered regularly and even less available during the pandemic. H. Sisneros noted that with Credit for Prior Learning (CPL) courses available for credit by exam will have to be consistent across the district—all campuses with the course will have to offer an exam and the exam will have to be the same.

3. There will be a longer presentation to CIPD on this topic on April 4. CIPD will make a decision on this topic by the end of the semester.

1. TMC Template for Film, Television, and Electronic Media:

This item was placed on the agenda by A. Elmasry who couldn’t be present for the meeting, so it was unclear exactly what she had wanted to discuss related to this item. It was noted that there is a new template and BCC and Laney have active degrees that are affected by the change to the template.

1. Consultation Form Finalization:
   1. The following was confirmed about the form:

• The form only applies to courses

• One form should be used per course

• Everyone should begin using the new form on 5/1/22

• Each Curriculum Committee should have the form available on their website

* 1. The final version of the form, with references to program consultation removed, will be sent to CIPD members by H. Sisneros
  2. There was some discussion on a variety of topics related to the form that remain unresolved including: whether there should be consultation for programs and, if so, what is necessary, where the student perspective is represented in the consultation statements and materials, whether consultation should be “permission” oriented or only about consistency, and other big picture issues. These larger topics will continue to be discussed.

1. CIPD Faculty Co-Chair Procedures and Succession Plan:

The draft procedures from last month had been revised to include a chair-elect structure similar to BCC’s Curriculum Chair election process. The draft was not sent out prior to the meeting and only briefly shown on screen. It will be sent out to committee members to read prior to the next meeting.

1. CIPD Evaluation Survey Results 2020-21: Finalize 2021-22 CIPD Goals:

Given the limited amount of time remaining for 2021-22, the committee agreed to work on completing the following goals for this year: decision on the computer literacy requirement for AA/AS, consultation process discussion, and the CIPD Co-Chair procedures and succession plan.

1. Other:

AB 1111 (common course numbering across the state): J. Smithson raised a concern about Peralta’s implementation of this legislation. H. Sisneros asked that discussion on this topic and others from the recent Curriculum Regional meeting hold for discussion and debrief until the CIPD planning meeting on 3/24.