**Report on CIPD (Council on Instruction, Programs, and Development)**

**November 1, 2021 Meeting**

I. BCC Curriculum Items (all items approved)

A. Course Update:

ESOL 052

MATH 201

II. Discussion Items (AKA Act III)

1. Informational Items:
   1. Veterinary Assistant Courses: The chancellor of the Foothill-De Anza district contacted PCCD’s chancellor to request permission to offer these courses in our service area at Emiliano Zapata Street Academy High School. It is common practice that one district will seek permission from another district before offering courses in their service area. The chancellor will respond to this message with permission to go ahead because Peralta does not offer such courses.
   2. Chancellor’s office memo reminding colleges of ACCJC’s Substantive Change Requirements regarding Distance Education: colleges must submit substantive change inquiry forms to ACCJC as needed following the recent DE approvals that occurred due to the pandemic. Colleges only needs to seek approval once and then all following programs that reach at least 50% DE only require a notification.
   3. Area F: Effective for new students in F21, the Area F requirement will be required to transfer to CSU. Students who began studies prior have catalog rights and can transfer without meeting this requirement. Another memo from the state chancellor’s office notes the establishment and charter of an Ethnic Studies Task Force.
   4. CIPD Meeting Format for Spring 2022: VC Siri Brown said that there were discussions about how various committees, including CIPD will take place in Spring 2022. An announcement will be made before the end of the semester about the format for next semester.
2. Number of faculty vs. non-faculty votes on CIPD voting members:
   1. A. Krupnick noted that CIPD bylaws have 6 voting members for each college, 3 are faculty and 3 and non-faculty. In addition, the Curriculum and System Technology Analyst, a staff person, has one vote and the Vice Chancellor of Academic Affairs, an administrator, votes in the case of a tie. This means that non-faculty members outnumber the faculty members by one or two votes, depending on whether there is a tie. This situation could allow non-faculty members to out-vote the faculty members. Title 5 states that faculty have primacy in curriculum matters, thus, it seems that faculty should be in the majority so that the recommendation to the Board of Trustees is from the faculty.
   2. The committee discussed and agreed that we should find out what other college district do. It was noted that while Title 5 does establish faculty primacy in curriculum work, it doesn’t prohibit others from participating and that composition of curriculum committees is determined locally. A. Krupnick will reach out via the curriculum chairs listserv to collect information on what other districts with a district level curriculum committee do and will report back.
3. Pending District wide Proposals
   1. ESOL: district-wide update of courses  
      It is not clear to campus curriculum committees which items ESOL are planning to submit. PEAC is considering having their new guided self-placement as the only requirement and other courses as recommended prep only. However, if multiple measures is the only means to take the next level, how can these students enroll?
   2. ANTHR 1 and ANTHR 1L title changes:  
      Ongoing communication. Title change will cause program updates and articulation agreements to be resubmitted. Unlikely these can be ready by December.
   3. ART 21 Update of course description: LC and MC share this course. Laney still working on it.
   4. ART 80-82: Laney has proposal in review. Merritt still working on it.
   5. BIOL 201: Laney wants to change description but course is cross-listed with HLTOC at COA and Merritt. will be ready in December
   6. BIOL 202: Laney wants to change description but course is cross-listed with HLTOC at COA. will be ready in December
   7. ESOL 512 update recommended prep: Laney and CoA will be ready in December
   8. HIST 002A and HIST 002B: title and description: District-wide. Will require program updates. Campuses will coordinate and bring to CIPD when ready. No specific date assigned now.
   9. SOC 001: include ENGL 001AS in recommended prep. All colleges agreed to be ready in December.
   10. SPAN 030A: discrepancy in course description district- wide, and missing consultation. This course is historical for BCC. Will be on December CIPD agenda.
   11. Merritt wants to reactivate ENVMT 39C but there is discussion about whether it should be cross-listed with GEOG 14 at COA but Merritt wants a revised description. Previously, these courses were not cross-listed, but there is extensive overlap in content, thus they need to either match and be cross-listed or ENVMT 39C needs to change to be different.