**BCC CIPD Report**

**November 2, 2020 Meeting**

1.The following proposals were approved:

A. Course Update

 ENGL 001A

 ENGL 001B

B. Course Correction:

MM/VI 015

MM/VI 020D

C. Course Update (Informational Only):

75 Distance Education updates

D. No Program proposals

2. Discussion Items

A. Pending District wide Changes that are not ready yet for Nov CIPD endorsement/voting

It is an ongoing issue that campuses cannot move forward at CIPD with curriculum items that are shared with other campuses because not all campuses have the item(s) ready. Coordinating readiness has been a challenge. At this meeting the following were specifically discussed in order to make a plan on how to proceed.

1. CIS 25 to CIS 25A (plus courses that include it as a requisite):
Laney originated this change. The instructor began consultation in Spring 2020, but courses still have not been updated at all campuses. There was initially no response from COA, but they recently raised a concern about this change and its effect on their students and programs. BCC agreed to the request but has not launched any updates. There will be a district-wide CIS meeting called very soon to discuss the concerns and create a timeline for next steps.

2. MUSIC 130-137 (none at BCC): Merritt agreed to have the courses ready for Dec CIPD.

3. COUN 200A, 200B, 207A, 207C, 224, 501:

a. These courses are in various stages of completion across the district. After review of the course proposals, BCC believes that 200A-224 should not be categorized as degree applicable and 501 does not fit any of the noncredit categories as written. Each campus’s curriculum chair will discuss the issues with their counseling departments before the December CIPD meeting and report back at that meeting to determine how to proceed. If these are changed to non-degree applicable, they will need to be renumbered.

b. In the meantime, Merritt requested and it was agreed that the proposed updates of these courses (primarily TOP code changes) move forward to honor the work already done by the counseling faculty. Merritt curriculum chair will send a list of all items they want approved to all the other CIPD members to ensure all necessary updates are completed.

4. ESOL 052:

Although ESOL 052A & 052B were recently revised to create a single course (ESOL 052) to comply with AB 705, PEAC wants to further revise the description, lecture/lab content, exit skills, and textbook in order to be approved for the CSU-GE Breadth, area C2 and IGETC, area 3B requirements. All campuses agreed to these changes in late February or early March but then work on this came to a halt due to the pandemic. Work has recently resumed with some urgency in order to meet the CSU submission deadline in December, but currently the course descriptions and requisites do not match and one campus has not yet launched an update. PEAC will discuss this issue at their meeting on 11/9 and determine how they plan proceed.

B. Update to Consultation Process (listed as “Update to PCCD District wide Changes in-laws” on agenda)
CIPD members reviewed a set of suggestions for improving the consultation process. The main goals were to make the steps clearer when there is disagreement or lack of action by one or more campuses. Campus curriculum committees are requested to review and provide feedback. One notable suggestion was that if a campus has agreed to a timeline to bring items to CIPD for approval but does not follow it, the other campus(es) may go ahead without it. If the items are approved, the changes/new item will be entered into PeopleSoft. The college(s) that has not participated will have to stop offering the course(s) in the schedule once the effective date comes. Administrators would need to follow this policy and not allow the non-updated item(s) to be offered for this consequence to have meaning. Administrators present wanted to discuss this further before committing. Denise Richardson agreed to put this item on the agenda of the next VPI’s meeting.