



**PERALTA COMMUNITY COLLEGE DISTRICT
COUNCIL ON INSTRUCTION, PLANNING, AND
DEVELOPMENT (CIPD)
2020– 2021 Meeting Schedule**

Note: Approval of curriculum is a time-consuming process. Due to the various levels of review required by policy and law within the college and the district, as well as the state requirements to have an approved state control number prior to the courses/programs being offered. And to accommodate the college catalog /class schedule production, and ASSIST submission deadlines, **new curriculum or changes to existing curriculum should normally be submitted at least two semesters prior to planned implementation!!**

MEETING DATE	AGENDA MATERIALS DUE	AGENDA MATERIALS SENT	*BOT
September 14 , 2020 (UC TCA Update)	August 31, 2020	September 11, 2020	10/13/2020
October 5, 2020	September 21, 2020	October 2, 2020	10/27/2020
November 2, 2020	October 19, 2020	October 30, 2020	12/8/2020
December 14, 2020 (UC TCA Update)	November 30, 2020	December 11, 2020	TBA
February 8, 2021	January 25, 2021	February 5, 2021	TBA
March 1, 2021	February 16, 2021	February 26, 2021	TBA
April 5, 2021	March 22, 2021	April 2, 2021	TBA
April 19, 2021 (For administrative discussion)	April 5, 2021	April 15, 2021	N/A
May 24, 2021 (GE Subcommittee report due)	May 10, 2021	May 21, 2021	TBA

All meetings will be held in the District Office Board Room or via Zoom from 1:00– 3:00 p.m.

***Final CIPD agenda should be sent to academic Affairs department the following day of CIPD meeting in order to meet the BOT submission deadlines.**

For META questions and information, please contact your local curriculum chair

COLLEGE CURRICULUM COMMITTEES

COLLEGE	MEETING DATES	CHAIR
Berkeley City College	Every Other Thursday	Ari Krupnick
College of Alameda	1 st and 3 rd Tuesday	Jayne Smithson
Laney College	1 st and 3 rd Friday	John Reager & Heather Sisneros
Merritt College	2 nd and 4 th Thursday	Nghiem Thai

Effective Term of Course and Program Proposals Guideline

New curriculum or changes to existing curriculum should normally be submitted at least two semesters prior to planned implementation.

CIPD Meetings	Course Effective Date New/Substantial changes/Deactivations/Reactivations	Program Estimate Effective Date
Sept – Dec 2020	Fall 2021, for details, see attached guideline for effective term	Spring 2021
Feb – May 2021	Spring 2022	Fall 2021