**BERKELEY CITY COLLEGE**

**Curriculum Committee**

**Meeting Minutes**

**March 26, 2020**

**Present:** Chris Bernard, Joseph J. Bielanski, Jr., Nancy Cayton, Ari Krupnick, Jenny Lowood, Linda McAllister, Catherine Nichols

**Absent:** Fabian Banga, Mary Clarke-Miller, Lisa Cook, Barbara Des Rochers, Kuni Hay, Jenny Yap

**Guest:** Tom Kies

Meeting took place via Zoom meeting #796 824 366.

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| **AGENDA ITEM** | **SUMMARY OF DISCUSSION** | | **FOLLOW UP ACTION** |
| 1. Call to Order and Agenda Review | 10:04 a.m. | |  |
| 1. Approval of 3/5/20 Curriculum Committee Minutes | Minutes approved with one abstention. | |  |
| 1. CIPD & BOT Schedules for the Remainder of Semester | A. Elmasry has confirmed that CIPD will continue its schedule of meetings as planned via Zoom. B. Martinez has confirmed that the Board of Trustees will continue with their planned meeting schedule via Zoom. | |  |
| 1. Tech Review for the Remainder of Semester | Committee members in attendance confirmed that they will be able to continue to do tech review through the end of the semester. | | Committee members who are not able to do tech review for the remainder of the semester should inform A. Krupnick. |
| 1. Curriculum Committee Meetings and Office Hours for the Remainder of Semester | Committee members in attendance were in agreement that we will continue to meet on schedule via Zoom for both types of meetings. N. Cayton will ask those who want to curriculum committee assistance during the Office Hours time to let her know when they plan to connect. (Zoom will shut down the meeting if there is no activity for 40 minutes.). Note: no meeting on 4/16; this date was intentionally unscheduled because it was intended to be spring break. | | N. Cayton will send out Zoom invitations for these meetings. |
| 1. Curriculum Proposals | Summary of actions below, for complete details, see spreadsheet of curriculum proposals. The following courses were approved: ART 004; ASL 055B; MUSIC 015A, 015B; SOC 007.  The following program modifications were approved: Anthropology AA-T. | All approved items will be put on the CIPD agenda for April. | |
| 1. Other | None |  | |
| 1. Adjourn | 10:20 a.m. |  | |