



**BERKELEY CITY COLLEGE**  
**Curriculum Committee (CC)**  
**Meeting Minutes**  
**November 21, 2019**



**Present:** Fabian Banga, Chris Bernard, Joseph J. Bielanski, Jr., Nancy Cayton, Barbara Des Rochers, Matt Freeman, Ari Krupnick, Jenny Lowood, Mary Clarke-Miller, Catherine Nichols

**Absent:** Lisa Cook, Kuni Hay, Jenny Yap

AGENDA ITEM	SUMMARY OF DISCUSSION	FOLLOW UP ACTION
<b>I.</b> Call to Order and Agenda Review	10:05 a.m.	
<b>II.</b> Approval of 11/7/19 Curriculum Committee Minutes	Minutes approved.	
<b>III.</b> Curriculum Committee Training: CVC-OEI Course Design Rubric/DE Addendum	C. Bernard summarized the changes to Title 5 section 55206 regarding distance education, compared what we are required to document to what is currently on the DE-related tabs in Curricunet, and looked at examples from Laney and Glendale College on how they document the required items. The curriculum committee will have to decide how to change our DE-related tabs in Curricunet.	C. Bernard and A. Krupnick will work together to draft possible changes. The Curriculum Committee will review it and send to BCC's DE Committee for review when the draft is finalized.
<b>IV.</b> Approval Deadlines and Effective Dates	A. Krupnick reviewed draft #6 with discussion and feedback from committee members. He is working on a draft document that we would use for the curriculum plan referred to in item #1 of this document.	A. Krupnick will finish the draft curriculum plan document and bring to the committee to review.
<b>V.</b> Academic Senate Friendly Amendments to Course Outline of Record Resolution	C. Nichols reviewed the senate's suggested amendments to the resolution approved by the Curriculum Committee 10/17/19. Members of the committee made further revisions.	The updated resolution will go back to the senate for endorsement.

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<b>VI.</b> Curriculum Proposals	<p>The following courses were approved: BUS 001A, 001B, 007, 011, 019, 056, 070; M/SVN 060; MM/DI 002, 015A, 015B, 022, 031, 033, 520A, 520B, 055A, 055B, 004, 021, 023, 510, 004L, 020LA, 020B, 025A, 025B, 550; MM/AN 050, 055A, 055B; MM/VI 016, 020A, 020LA; MMART 003, 005B.</p> <p>The following course deactivations were approved: COUN 248UA-ZZ, 248UB, 248UC; ESOL 280, 281, 282; MATH 248UP.</p> <p>The following new programs were approved: Digital Imaging: Beginning Digital Photography CA, Digital Imaging: Beginning Digital Photography Cert. of Completion, Introduction to Social Media CA, Management and Entrepreneurship CA.</p> <p>The following program modifications were approved: Motion Graphics CA, Digital Imaging: Digital Photography CA, Digital Imaging: Illustration CA, Multimedia Arts-Digital Imaging AA.</p>	All approved items will be put on the CIPD agenda for December.
<b>VII.</b> Other	There was a request to add discussion of MM/DI 045A & B and 046 A & B updates if time permitted, but there was not sufficient time.	
<b>VIII.</b> Adjourn	11:59 a.m.	