



**BERKELEY CITY COLLEGE**  
**Curriculum Committee (CC)**  
**Meeting Minutes**  
**September 19, 2019**



**Present:** Chris Bernard, Fabian Banga, Joseph J. Bielanski, Jr., Nancy Cayton, Barbara des Rochers, Matt Freeman, Kuni Hay, Jenny Lowood, Natalie Newman (for Mary Clarke-Miller), Catherine Nichols

**Absent:** Mary Clarke-Miller, Lisa Cook, Francisco Gamez, Ari Krupnick, Jenny Yap

AGENDA ITEM	SUMMARY OF DISCUSSION	FOLLOW UP ACTION
<b>I.</b> Call to Order and Agenda Review	10:04 a.m.	
<b>II.</b> Approval of 9/5/19 Minutes	Reviewed and approved.	
<b>III.</b> September CIPD Report	See handout.	
<b>IV.</b> ISER/Accreditation Self Evaluatio Report	Rescheduled for 10/3 meeting	N. Cayton will put on 10/3 agenda
<b>V.</b> Discussion of Curriculum Training Topics	Committee members request that A. Krupnick bring a suggested list “hot topics” and that the link to 2019 Curriculum Institute workshop slides be resent	N. Cayton resend the link to the slides. A. Krupnick will bring the “hot topics” to 10/3 meeting.
<b>VI.</b> UC TCA Courses (UC Transfer Course Agreement)	<p>List of courses approved for Fall 2019 elective credit in UC system provided by J. Bielanski. UC reviews courses once per year through ASSIST. If courses are denied, J. Bielanski contacts department chair. The courses on this list will now be submitted for consideration to satisfy CSU GE and IGETC requirements. Courses submitted for this review by December will receive a determination by April. Any department with courses that have not received approval for elective credit or CSU GE/IGETC and believe they should be, contact J. Bielanski. For courses to be articulated to a particular major, work with J. Bielanski.</p> <p>Note that CSU does not review courses in the same way as UC. All our courses numbered 1-199 automatically qualify to transfer as elective credit.</p>	Contact J. Bielanski to submit courses for CSU GE, IGETC, or articulation if needed.
<b>VII.</b> How to Assess Multi-Disciplinary Programs	J. Lowood noted that the outcomes for such programs (typically the college ILOs) makes it problematic to assess the programs. If we did GELO assessment (general education learning outcomes) this could fulfill the assessment for these programs.	It was suggested that we request an update from the Assessment Committee on their approach to assessing the ILOs.

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<p><b>VIII.</b> If Outcomes are Mapped in Curricunet, Do We Need the Program Matrix?</p>	<p>For some time, faculty have been asked to attach a program matrix document to programs submitted in Curricunet. The PIE committee created the maxtrix and asked the curriculum committee to require it. Recently, we have begun doing the mapping of courses to program outcomes within Curricunet. Although there is a lot of overlap, the matrix provides more information than in Curricunet and is also useful for program review.</p>	<p>N. Cayton will change the matrix template to replace M for mastery with P for proficient.</p>
<p><b>IX.</b> Curriculum Proposals</p>	<p>The following courses were approved: MATH 049; PHIL 010, 011.  The following course deactivations were approved: MMART 164, 164L, 165, 165L, 169, 169L.  The following programs were approved: Liberal Studies – Teacher Preparartion AA. The following program deactivations were approved: Advanced Web Design CP, Intermediate Web Design CP.  In addition, all updates due to the addition of the new CB25 &amp; 26 codes into our system as noted on separate page were approved.</p>	<p>All items will be put on the CIPD agenda for October.</p>
<p><b>X.</b> Other</p>	<p>C. Bernard informed the committee that he and M. Clarke-Miller have courses and programs needed for the CVC-OEI grant pending committee review. These will be discussed in detail at the 10/3 meeting.</p>	<p>C. Bernard and M. Clarke-Miller will provide a list of courses and the related programs to the committee.</p>
<p><b>XI.</b> Adjourn</p>	<p>11:47 a.m.</p>	