

DE Addendum Rubric	Sufficient	Approaches	Insufficient
Methods of instruction, assessments and assignments align with the course outline of record in Meta			
Contact time for the face-to-face class is clearly translated to the online environment.			
Methods of instruction clearly demonstrate how each method will be adapted to the online environment (ie: how specifically instructor will conduct lecture online)			
Methods of assessment clearly demonstrate how each method will be evaluated in the online environment			
Assignments demonstrate appropriate use of the course management system as well as other online teaching and learning tools			
A variety of instruction, assignments and assessments is included			
There are several examples of how the instructor will effectively communicate with students on a regular basis			
There are several examples of how students will participate and interact with each other in the online environment			
General statements are avoided and content is differentiated to the specific course (not copied and paste from another DE addendum)			