



BERKELEY CITY COLLEGE
Curriculum Committee (CC)
Meeting Minutes
December 6, 2018



Present: Fabian Banga, Chris Bernard, Joseph J. Bielanski, Jr., Nancy Cayton, Mary Clarke-Miller, Barbara Des Rochers, Ari Krupnick, Linda McAllister, Emie Mitsuno Hernandez, Jenny Yap

Absent: Lisa Cook, Francisco Gamez, Kuni Hay, Jenny Lowood

Guests: Paramsothy Thananjeyan

AGENDA ITEM	SUMMARY OF DISCUSSION	FOLLOW UP ACTION
I. Call to Order and Agenda Review	10:06 a.m.	Approved
II. Approval of 11/8 & 11/15/18 Minutes	Reviewed and approved.	Approved
III. CIPD Report	Handout summarizing 12/3/18 CIPD activities/discussion.	
IV. Bylaws Change	Approved at Academic Senate and college Round Table meeting	Complete
V. Presentation on MM/MW Strand	J. Hoffman was not present for the meeting.	Tabled
VI. Presentation on new CS discipline and Revised Courses and Programs in CS/CIS	<p>P. Thananjeyan, BUS/CIS department chairperson, provided handouts and discussed his plans related to the addition of the new CS discipline within the CIS/BUS department. The handout showed a selection of current CIS courses and how they will fit into the new plan, which includes conversion to CS, continue unchanged, change to non-credit, or deactivate. He also showed the new programs will be created and which existing programs will be deactivated.</p> <p>Other Peralta campuses are interested in offering CS courses but aren't ready to start yet. Therefore, some of our existing courses that are shared by the other campuses will change to CS but be cross-listed as CIS.</p> <p>A challenge with launching this discipline is hiring faculty who meet the minimum qualifications. The pay scale that we offer is not sufficient to induce people to work here; industry pays a lot more.</p>	Committee will review specific courses and programs at a future meeting.
VII. New Discipline: Academic and Leadership Skills Proposed at COA	A. Krupnick announced College of Alameda's interest in adding the discipline Academic and Leadership Skills for some courses at their campus in place of LRNRE. They believe that students avoid courses in LRNRE because of a preception that these courses are only for DSPS students.	This discussion was tabled at CIPD on 12/3/18.

<p>VIII. Curriculum Proposals</p>	<p>The following courses were approved: ANTHR 049</p> <p>The following programs were approved: UPDATES: Digital Imaging: Digital Photography CA.</p>	<p>All courses and programs will be on the 12/10/18 CIPD agenda.</p>
<p>IX. Other</p>	<p>Workflow Approval Process: A. Krupnick asked for committee feedback on creating more one workflow for our transition to using Curricunet Meta for curriculum approval. The committee was in agreement to use one workflow for new proposals and updates and to add a second one for deactivations.</p> <p>Curriculum Website on Canvas: A. Krupnick will work on the website over the winter break to provide directions to faculty on how to submit curriculum items. He requests that we provide him access to our Meta accounts so that he can take screen shots and do other testing in order to inform the directions he is writing for the website. The reason for accessing others' accounts is to be able to view the information and workflow from a variety of perspectives because various committee members have different levels of access based on their role.</p>	<p>Committee members will receive an email message from A. Krupnick with a reminder and directions on how to provide access to their accounts.</p>
<p>X. Adjourn</p>	<p>11:27 a.m.</p>	