

BCC CIPD Report October 1, 2018 Meeting

1. The following proposals were approved:

A. New Courses
ECON 049

B. Course Updates
MATH 001
MATH 002
MATH 013
MATH 050
MATH 202
MATH 203
MM/DI 011
MM/DI 021
MM/DI 021L
WS 001

C. Course Deactivation (Permanent)
AFRAM 048UA-ZZ
ANTHR 048UA-ZZ
ANTHR 248UA-ZZ
ASAME 048UA-ZZ
BUS 048UA-ZZ
BUS 248UA-ZZ
CIS 048UA-ZZ
CIS 048UT
CIS 080
CIS 248UA-ZZ
COPED 451
ECON 248UA-ZZ
HIST 048UA-ZZ
HIST 248UA-ZZ
HLTOC 048UA-ZZ

HUSV 048UA-ZZ
HUSV 248UA-ZZ
INTRD 248UA-ZZ
M/LAT 048UA-ZZ
MMART 048UA-ZZ
MMART 048UX
MMART 048VA
MMART 048VB
MMART 197L
MMART 248UA-ZZ
POSCI 048UA-ZZ
POSCI 248UA-ZZ
PSYCH 248UA-ZZ
SOC 048UA-ZZ
SOC 248UA-ZZ
SOCSC 048UA-ZZ
SOCSC 248UA-ZZ

D. Program Modification:

Liberal Arts: Arts and Humanities
Liberal Arts: Social and Behavioral
Sciences

E. Program Deactivations:

Applied Microcomputer Information
Systems AS Degree
Music Video Production CP
Writing for Multimedia CA

2. Discussion items

A. Update on Distance Education

Inger Stark came at the request of committee facilitators to be available to respond to questions or concerns. Members from Merritt expressed concern about a dean there putting scheduling courses online that were not DE approved. The committee affirmed that changes to DE only are complete and ready for scheduling after the Board of Trustees approves.

B. SB 1359 Zero Textbook Cost (see handout)

We are now required to note in the online schedule the courses with zero cost digital texts or low cost materials that are printed. Our next online class schedule will show an icon as noted in the handout to indicate this. There may have been a misinterpretation here

that the symbol was only for zero cost digital and not also low cost print, so there may need to be some adjustments to our use of the symbol.

C. Update on Peralta Program and Course Approval Handbook/Final

The handbook is completed. It will be posted online in entirety at the Academic Affairs page. In addition, sections that will be most commonly used by faculty will be featured separately for easy access. This is meant to be a living document and will be updated online as needed.

D. Update on Noncredit: Local noncredit/non-state approved certificate name: Certificate of Accomplishment

E. The ACCJC Training is scheduled for the November 5 CIPD meeting, 2-3 pm.

1. During this session, Steven Reynolds, ACCJC Vice President, will help us to leverage the accreditation standards as they relate to the curriculum. Reynolds oversees the multiple training, workshops, and educational programming activities of the Commission.

2. In preparation for this training, questions and concerns can be sent to VC Siri Brown no later than October 8th at sbrown@peralta.edu. CIPD members were provided the Policy on Substantive Change and Accreditation Standards, Annotated (adopted June 2014) to review prior to this training.

F. District-wide course description for General/Occupational Work Experience was approved.

General Work Experience (COPEd 450)

“Supervised employment: Acquisition of desirable work habits and attitudes; experience with potential careers. The employment need not be related to the student's educational or occupational goals. Each 75 hours of paid work equals one unit, while each 60 hours of non-paid work equals one unit. Students can earn at most 16 units through general and occupational work experience courses combined, but may re-enroll in such courses any number of times until the maximum of 16 units is earned.”

Occupational Work Experience

“Supervised employment in [name of discipline] or a related field: Extension of classroom learning to the job site. The employment must be related to the student's educational or occupational goals. Each 75 hours of paid work equals one unit, while each 60 hours of non-paid work equals one unit. Students can earn at most 16 units through general and occupational work experience courses combined, but may re-enroll in such courses any number of times until the maximum of 16 units is earned.”

Post-CIPD Meeting Summary

1. Discussion about the use of leading zeros in Peralta course numbers. In Meta and COCI we use leading zeros, but not in PeopleSoft, so our transcripts do not show the zeros, nor in our schedule or catalog. Additionally, they are not used in ASSIST. This is an issue for students transferring to CSUs and UCs that the numbers are not uniform. This issue remained unresolved.

2. Financial aid minimum thresholds have changed, so Title 5 has changed to lower the requirement for mandatory submission from 18 to 16 units and from 12 to 8 units (low unit certificates). Any of our CPs that are between 16 and 17.5 units must be submitted as a new CA (not a program modification) and the CP deactivated. Nancy requested that a report query be set up so that we can find all programs that might need this action.

3. The demonstration for using Meta to create our catalog will be scheduled for the December CIPD meeting. In the meantime, CIPD members are asked to review the information provided at the September CIPD meeting on this function of Meta (see handout) and plan to discuss questions and concerns ahead of time at the November post-CIPD meeting.