

BCC CIPD Report November 5, 2018 Meeting

1. The following proposals were approved:

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| A. New Courses
MATH 213
MATH 215
MATH 216
MMART 505A
MM/DI 504A (previously numbered 501A)
MM/DI 515A | MM/DI 015B
MM/DDI 020A
MM/DI 020B |
| B. Course Updates
COMM 003
ENGL 010B
SPAN 022B
SPAN 038
SPAN 039 | E. Course Update (Informational Only)
COMM 020
COMM 045
ENGL 217A
HUSV 119 |
| C. Course Correction
PHYS 004A
PHYS 004B
PHYS 004C | F. New Programs
Introduction to Motion Graphics |
| D. Effective Date Change
MM/DI 015A | G. Program Deactivations
Multimedia Arts CA
Multimedia Arts Digital Imaging
Specialization and Enhancement
Courses CA
Multimedia Arts Web Design and
Production CA |

2. Training Session by ACCJC Vice President Steven Reynolds

The presenter reviewed PowerPoint slides that highlighted areas of ACCJC jurisdiction in regard to curriculum.

Post-CIPD Meeting Summary

1. It was recommended that historical courses be removed from lists of prerequisites after 2 years.
2. The automatically generated out of class hours total that now appears on the Units/Hours tab of Meta is calculating incorrectly. Please ensure that you have the right number of hours listed here. The hours are calculated correctly on the Assignments tab. A ticket has been opened about the calculation problem. Concerns were raised about why the information is appearing in two places as well as the fact that these areas are not linked, so the amounts can be listed differently in each place.
3. A. Krupnick started a discussion regarding the issue of Meta not being able to adequately express complex requisite combinations. He will work with A. Elmasry to confirm where there are issues and how to proceed.
4. When originators wish to use the cloning feature to do a course update that involves a name, course number, or discipline change, create it as a new course and not an update. The reason is to maintain the

programming integrity within Meta of the original course. Please follow the same directions for changing programs, including changing a certificate of proficiency to certificate of achievement.

5. In preparation for a presentation at the December CIPD meeting by a representative of Curricunet Meta to discuss the possibility of using an additional Meta module to create the college catalogs, presentation slides from Curricunet were reviewed. The goal was to determine what questions and concerns the group would have. Concerns at this time revolved around (1) how the non-curriculum items would be handled, particularly shared areas of text that are provided by the Vice Chancellor for Student Affairs office (J. Cifra) and (2) how to ensure that the information appearing in the catalog is accurate.