

**BCC CIPD Report
May 7, 2018**

1. The following proposals were approved:

A. New Courses

BUS 006
MM/AN 002
MM/AN 019
MM/AN 021B
MM/AN 0245
MM/AN 044
MM/AN 050
MM/AN 055A
MM/AN 055B
MM/AN 510*
MM/AN 511*
MM/AN 512*
MM/AN 550*

*with addition of “short-term vocational” added to course justification

B. Course Updates

MM/AN 001A
MM/AN 001B
MM/AN 003A
MM/AN 003B
MM/AN 004
MM/AN 010
MM/AN 020A
MM/AN 020B
MM/AN 021A
MM/AN 022A
MM/AN 022B
MM/AN 023
MM/AN 025
MM/AN 040A
MM/AN 040B
MM/AN 041A
MM/AN 041B
MM/DI 001A
MM/DI 001LA
MM/DI 001B
MM/DI 001C
MM/DI 002
MM/DI 003
MM/DI 003L
MM/DI 004
MM/DI 004L
MM/DI 015A
MM/DI 015B

MM/DI 020A
MM/DI 020B
MM/DI 020LA
MM/DI 020LB
MM/DI 023
MM/DI 023L
MM/DI 040A
MM/DI 040LA
MM/DI 040B
MM/DI 040LB
MM/DI 045A
MM/DI 045LA
MM/DI 045B
MM/DI 045LB
MM/DI 046A
MM/DI 046LA
MM/DI 046B
MM/DI 046LB
MM/MW 001A
MM/MW 001LA
MM/MW 002
MM/MW 002L
MM/MW 004A
MM/MW 004LA
MM/VI 009A
MMART 001
MMART 003
MMART 005A
MMART 005B
MMART 110
MMART 468*
PHYS 004A
PHYS 004B
PHYS 004C

*under discussion for changes district-wide to how the course description is written.

C. Course Updates (Informational Only)
BUS 002

D. Program New:

1. Character Design and 3D Modeling CP
2. Introduction to Animation and Game Design CC (non-credit)

E. Program Update:

1. Multimedia Arts – Animation and Game Design AA degree
2. Multimedia Arts – Digital Imaging AA degree
3. Animation Level I CA
4. Animation Level II CA
5. Game Design Level I CA
6. Game Design Level II CA
7. Digital Imaging: Digital Printmaking CA
8. Digital Imaging: Illustration CA
9. Multimedia Arts Core CA

F. Program Deactivation

1. Advanced Windows Desktop AS
2. Advanced Windows Desktop CP
3. Advanced Windows Desktop CA

G. 2018-19 General Education Requirements for Local AA/AS Degrees (see attached)

2. Discussion items

A. Distance Education (Inger Stark):

1. DE is launching professional development via online tutoring type method with 6 modules over an 8 week time frame to prep faculty for teaching online.
2. First module requires attaching a COR with DE addendum, 2nd is about equity, 3-6 are about OEI approved rubrics.
3. Each module has a test that must be passed
4. A certificate of completion is provided when all modules are passed
5. This does not replace the EDT courses; it compliments them.
6. Inger is available to come to campuses to discuss in more detail

B. PCAPM (Peralta Program and Course Approval Process Manual For Faculty and Administrators)

1. The 3rd edition is under revision
2. It was expected that a draft of the 4th edition would be ready to review at this meeting but more time is needed to work on it.
3. A draft will be presented in the fall

C. PCCD Curriculum Consultation Guidelines Finalization

1. The draft consultation guidelines/requirements for use by the CIPD committee members will be piloted in the fall.
2. It will be reviewed every 2 months or as requested

D. Other:

1. S. Pantell asked about the existence of the chemistry assessment.
 - a. Dean Amy Lee at COA is working on this item at their campus.
 - b. Laney is giving an assessment in their assessment center. They have decided to purchase an exam for this purpose, which requires use of a specific type of calculator, which also had to be purchased.

2. A. Elmasry announced that Governet has updated the TOP codes in Meta, but missed marking vocational codes with the asterisk, so it is still in process.

3. Post-CIPD Meeting Summary

A. Specialists must make sure that the dates they are listing as effective dates match what is in COCI and on the COR in Codes and Dates Area: 1/1, 6/1 or 8/1. This must match what is approved at CIPD.

B. Grading Option for Non-Credit Courses in Meta

1. It is not acceptable to use SP alone. A. Elmasry will work with Governet to remove that option.
2. There was some discussion about whether the only choice should be P/NP/SP or if P/NP could be selected without SP.
3. J. Bielanski will do some research to determine if SP must be used with P/NP. [the next day, the following information was provided: Faculty have two options: P/NP or P/SP/NP. Therefore, any courses previously approved as only SP need to be corrected, based on the faculty member's preference.]