



BERKELEY CITY COLLEGE
Curriculum Committee (CC)
Meeting Minutes
May 3, 2018



Present: Fabian Banga, Chris Bernard, Nancy Cayton, Barbara Des Rochers, Ari Krupnick, Jenny Lowood, Linda McAllister, Emie Mitsuno Hernandez, Jenny Yap

Absent: Joseph J. Bielanski, Jr., Mary Clarke-Miller, Kuni Hay

Guests: None

AGENDA ITEM	SUMMARY OF DISCUSSION	FOLLOW UP ACTION
I. Call to Order and Agenda Review	10:07 a.m.	The CC approved the agenda.
II. Approval of Meeting Minutes	Minutes from 4/19 and 4/26	The CC approved both sets of meeting minutes.
III. PLO Mapping on Programs	J. Lowood demonstrated how to map the Program Learning Outcomes on Programs in Curriunet Meta	Faculty originators should ensure that programs are mapped to ILOs as well as PLOs as identified in the program matrix.
IV. Curriculum Committee Membership & CIPD Representation for 2018-19	Current members in attendance indicated that they would continue. It was noted that American Sign Language and Mathematics have not have curriculum representatives.	A. Krupnick will follow up with members not in attendance and with departments with no representation.
V. Proposed Curriculum Calendar for 2018-19	The proposed dates were shared via a handout. There was brief discussion of the fact that a mid-semester flex day and Thanksgiving landed on two of our normal meeting dates in the fall.	The committee may wish to split one or two of the dates planned for tech review into a shared tech review and curriculum meeting. Determination will be made after the start of the school year.

VI. Curriculum Proposals	Course Deactivations Approved: BUS 077, CIS 087, 089, 091, 092, 138, PE 048UA-ZZ, 248UA-ZZ, 680, 681.	Will go on September CIPD agenda.
VII. Other	A. Krupnick passed out copies of the draft CIPD consultation document for committee members feedback. This document will be used by CIPD members as a reference. A second document with step by step directions for faculty to complete consultation will be created.	A. Krupnick will share any committee comments with CIPD members.
VIII. Next Meeting Date	Curriculum: 5/17/18	
IX. Adjournment	11:14 a.m.	