



BERKELEY CITY COLLEGE
Curriculum Committee (CC)
Meeting Minutes
April 19, 2018



Present: Fabian Banga, Joseph J. Bielanski, Jr., Chris Bernard, Nancy Cayton, Mary Clarke-Miller, Barbara Des Rochers, Kuni Hay, Ari Krupnick, Jenny Lowood, Linda McAllister, Emie Mitsuno Hernandez, Jenny Yap

Absent: None

Guests: Justin Hoffman

AGENDA ITEM	SUMMARY OF DISCUSSION	FOLLOW UP ACTION
I. Call to Order and Agenda Review	10:09 a.m.	The CC approved the agenda.
II. Approval of Meeting Minutes	Minutes from 3/15/18	The CC approved meeting minutes.
III. Announcement: Curriculum Institute	Interested committee members can attend the Curriculum Institute July 11-14, 2018 in Riverside, CA.	Interested members contact faculty senate or professional development committee for funding. Registration and other details at https://www.asccc.org/events/2018-07-11-150000-2018-07-14-210000/2018-curriculum-institute#
IV. Announcement: PowerPoint Slides from ASCCC Spring Plenary	Files were sent to committee members via email attachment.	Members were asked to review these and decide if any of the content should be agenda items before the semester ends.
V. CIPD Report	See attached.	

VI. Curriculum Approval Deadline	This was a follow-up discussion to the email message previously sent by co-chair A. Krupnick regarding the deadline for curriculum proposals to be submitted to the committee in order for those items to appear in the catalog supplement and therefore be offered during 2018-19 year. [Materials must be approved and ready for 5/8 CIPD agenda in order to meet the final Board of Trustees agenda for 6/12 and approved by the State before the end of June.]	K. Hay will provide information from the state on this topic as well as situations where catalog rights have been an issue.
VII. PLO Mapping on Course Outlines	J. Lowood began a discussion about the need to map PLOs on course outlines. Program matrices show the mastery courses and these must be mapped to the PLOs and ILOs. The discussion was not completed due to time constraints.	Further discussion at next committee meeting.
VIII. Deactivating “Experimental Classes” (048s & 248s)	Printed materials from J. Matthews provided a list of courses with active CORs with a 048UA-ZZ and 248UA-ZZ designations. It was recommended that departments deactivate those in their disciplines as they no longer provide any advantages and have some disadvantages.	Departments will review the items on the list and deactivate as necessary.
IX. Curriculum Proposals	Approved: Courses: BUS 002 & 070; ENGL 020, 085A, 085B, 085C, 208A, 208B, 208C, 208D; 217A, PHYS 004A, 004B, 004C; MM/AN 001A,001B,002, 003A, 003B,004, 010, 020A,020B, 021A, 021B, 022A, 022B, 023, 024, 025, 040A, 040B,041A, 041B, 044,050, 055A, 055B; MM/DI 001A, 001LA, 001B, 001C, 002, 003, 003L, 004, 004L, 015A, 015B, 020A, 020B, 020LA, 020LB, 023,023L, 040A, 040LA,040B.	These courses will be on the CIPD agenda for May.
X. Other	None	
XI. Next Meeting Date	Tech Review: 4/26/18. Curriculum: 5/3/18	
XII. Adjournment	12:02 p.m.	