



BERKELEY CITY COLLEGE

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CURRICULUM COMMITTEE

Fall 2014 Schedule

Curriculum Committee Meeting Dates (Curriculum Committee meets from 10:00 a.m. to 12:00 p.m. every other Thursday in the Teaching and Learning Center, Room 341)	Due Date for Agenda Items	When will these items go to CIPD? (CIPD meets from 1:00 to 3:00 p.m. in the District Board Room)	Course Effective Date	Program Effective Date
Thursday, September 4, 2014	Thursday, August 7, 2014, 5:00pm	October 6, 2014	Spring 2015	Fall 2015
Thursday, September 18, 2014	Thursday, August 21, 2014, 5:00pm	October 6, 2014	Spring 2015	Fall 2015
Thursday, October 2, 2014	Thursday, September 4, 2014, 5:00pm	November 3, 2014	Fall 2015	Fall 2015
Thursday, October 16, 2014	Thursday, September 18, 2014, 5:00pm	November 3, 2014	Fall 2015	Fall 2015
Thursday, November 6, 2014	Thursday, October 9, 2014, 5:00pm	December 1, 2014	Fall 2015	Fall 2015
Thursday, November 20, 2014	Thursday, October 23, 2014, 5:00pm	February 2, 2014	Fall 2015	Spring 2016
Thursday, December 4, 2014	Thursday, November 6, 2014, 5:00pm	February 2, 2014	Fall 2015	Spring 2016

Any curriculum reviewed must have been entered in the Curriconet system AT LEAST FOUR WEEKS prior to the meeting date and must have received the appropriate approvals within the system's workflow. In other words, it should have reached the Tech Review Chair or Curriculum Committee Specialist step. That is, any curriculum item must be approved by all necessary members of the committee within Curriconet: Originator, Department Chair, Librarian, SLO/Assessment Coordinator, Articulation Officer, and Tech Review Committee, consisting of the Curriculum Chair and other members of the committee. To expedite the process, you are required to contact in person first the Department Chair, Dean, Articulation Officer, Librarian, and Articulation Officer to make sure your particular curriculum proposal meet standards of the college and has the resources to be offered. You are largely responsible for moving your proposal along in the system, from Curriconet to the local agenda. The Chair is always willing to meet with you anytime in person to coach you on the process.

NOTE: If the necessary approvals are not ready by the deadlines below, they will not be put on the agenda for the respective curriculum meeting.

The BCC Curriculum Committee Technical Review Committee meets from 10:00 a.m. to 11:00 .m. on the following dates:
(The Curriculum Chair, Assessment Coordinator, Committee Members, Faculty Originators, and Deans help edit specific course outlines and programs)

Thursday, August 28, 2014
Thursday, September 11, 2014
Thursday, September 25, 2014
Thursday, October 9, 2014
Thursday, October 23, 2014
Thursday, November 13, 2014
Thursday, December 4, 2014