

CIPD Report
February 5, 2018

1. The following proposals were approved

A. BCC Course – New:

HUSV 500A

HUSV 500B

A. BCC Course – Reactivation

ARAB 030A

ASTR 0015

B. BCC Course – Updates

None

C. BCC Course – Updates (Information Only)

CIS 200

D. BCC Course Deactivation (Permanent)

POSCI 012

F. BCC Correction to Deactivation

MMART 190A

MMART 190B

MMART 190C

MMART 190D

G. BCC Program – New

- 1) Bridge to Community Health Worker Careers (non-credit)

H. BCC Program – Updates

- 1) Communication Studies Associate of Arts for Transfer Degree (AA-T)
- 2) History Associate of Arts for Transfer Degree (AA-T)

2. Discussion items

A. Consultation process: PHYS 004A-C (changes for articulation with UC Berkeley) and ENGL 264A/B

- 1) Discussion about how to make sure all campuses bring shared courses to CIPD at the same time with appropriate consultation. There was no stated time for physics, but all campuses should be ready with ENGL 264A/B for the March CIPD meeting.
- 2) There was no resolution at the time of the meeting. After the main meeting, another meeting followed for curriculum chairs and specialists. The discussion was continued. [Heather Sisneros sent a summary of that discussion to curriculum chairs to further discuss. Options include requiring a campus to accept the updates and make changes if they have not acted on shared outlines within a timely manner. The amount of time a campus has to bring a shared course to CIPD is under discussion.]
- 3) Other suggestions to allow us to time courses to arrive simultaneously at CIPD (with adequate consultation) included using a form to ensure that all the correct parties within a campus and among other campuses have been contacted and further that curriculum committees do not allow courses to go through their curriculum approval if other campuses are not ready.
- 4) Amany will provide a list of department chairs, deans, etc. at each campus so that people know who to contact to consult.

B. Program review revisions requested from CIPD regarding curriculum

- 1) Siri Brown was asking for feedback from CIPD members on the following draft questions to include on the next program review:

- a. Have all of your course outlines of record been updated or deactivated in the past three years? If not, list the courses that still need updating and specify when your department will update each one, within the next three years.
- b. What are the discipline, department or program of study plans for curriculum improvement (i.e., courses or programs to be developed, enhanced, or deactivated)?
- c. Please list your degrees and/or certificates. Can any of these degrees and/or certificates be completed through Distance Education (50% or more of the course online)? Which degree or certificate?

2) The Feedback given was that the review period is 2 years for CE programs. It was also stated that campuses can adjust the length of the cycle and Laney is moving to 4 years for non-CE programs.

C. Addition of Computer Science (CS) as a new discipline within Peralta Francisco explained what BCC planned to do. It was noted among CIPD members that if shared courses had substantive changes then they could not be cross-listed as CIS and CS. Different minimum qualifications of the instructors were also noted. Amany offered to send a list of current CIS courses with the TOP codes for faculty to refer to if anyone would find it helpful.