



A G E N D A

November 9, 2017

10:00 a.m. to 12:00 p.m.

Room 341 (TLC)

- I. Call to Order: Agenda Review
- II. Approval of 10/19/17 Curriculum Committee Minutes (pg. 1-2)
- III. Announcement: COPED 450 & 451 Work Group Meeting 11/20, 10 am-12 pm, district office, room TBA
- IV. CIPD Report (pg 3-5)
- V. Email Communication Policy for Distance Education Courses (pg 6-8)
- VI. Tech Review Assignments for Committee Members (current assignments listed below)
 - A. For course review:
 - Joseph:** Cover, General Education
 - Nancy:** justification, list of changes, units/hours, degree transfer
 - Jenny L.:** Student Performance Objectives, Student Learning Outcomes
 - Barbara and Ari:** lecture and lab content
 - Linda:** DE
 - Mary:** Methods of Instruction
 - Fabian:** Assignments +STUDENT ASSESSMENT
 - ??:** Requisites and Content Validation
 - Chris:** Texts, Readings, and Materials
 - Jenny Y.:** Library
 - B. For program review:
 - Joseph: Narrative, Program Goals and Objectives, Catalog Description, Program Requirements, Master Planning, Enrollment Completer and Projections (shows enrollment history for existing courses), Place of Program in Curriculum/Similar Programs, Similar Programs at Other Colleges in Service Area (Can be downloaded from Curriculum Inventory)

 - Barbara: Catalog Description Justification, For new programs, what role does this program play in the department or college? For change in program, what are the changes? Program Requirements

 - Nancy: TOP and CIP Code Program Goal Similar Programs at Other Colleges in Service Area

 - Jenny L.: Program Learning Outcomes (indicating assessment methods and ILO mapping) Program Learning Outcomes Matrix

- Ari: If Associate Degree for Transfer (ADT) Transfer Model Curriculum (TMC Template) Articulation Documents C-ID submission for approval

- Emie: If Associate Degree for Transfer (ADT), Transfer Model Curriculum (TMC Template) Articulation Documents C-ID submission for approval

- Linda: Course Sequence (Not Applicable to Certificates of Proficiency and Noncredit Programs) Percent of Courses available as Distance Education

- Mary: If it is a Career Technical Education (CTE) Program Bay Area Community College Consortium (BACCC) Request for Program Endorsement—New Credit Program Application Form Advisory Committee Meeting Minutes Labor Market Information and Analysis SAM Codes for Courses in the Program Net Annual Labor Demand Career Opportunities

VII. MATH 230 & 240 (pg 9-10)

- A. Any class that currently lists Math 201 (Elementary Algebra) as a prerequisite, the new prerequisite may be Math 201 OR Math 210D OR Math 240 OR Math 230
 - 1. Possibly Part of Biotechnology CP
 - 2. Recommended prep: ASTR 10, PHYS 10
 - 3. Prerequisite: BIOL 50A, CHEM 30A
- B. For any class that currently lists Math 203 as a prerequisite, the new prerequisite may be Math 203 OR Math 230 OR Math 211D.

VIII. Dual Enrollment and Block Scheduling (how to move forward)

IX. What happens if course outlines aren't updated in a timely manner?

X. Curriculum Proposals (11-13)

XI. Tech Review (second packet pg 1-13)

XII. Other

XIII. Next Meeting Date

A. Tech Review: Thursday, November 16, 2017

B. Curriculum Committee: Thursday, November 30, 2017

XIV. Adjournment

2017-2018	
Curriculum Technical Review Meeting Dates 2 nd and 4 th Thursdays, 10-12noon Room 341	Curriculum Committee Meeting Dates 1 st and 3 rd Thursdays 10-12 noon Room 341
	November 9, 2017 (2 nd Thursday)
November 16, 2017 (3 rd Thursday)	November 30, 2017 (5 th Thursday)
December 7, 2017 (1 st Thursday)	December 14, 2017 (2 nd Thursday)
January 25, 2018	February 1, 2018
February 8, 2018	February 15, 2018
February 22, 2018	March 1, 2018
March 8, 2018	March 15, 2018
April 12, 2018	April 19, 2018
April 26, 2018	May 3, 2018
May 10, 2018	May 17, 2018

