

BERKELEY CITY COLLEGE
February 16, 2017
Curriculum Committee Meeting Minutes

Process Title	Discipline	Course Number	Full Course Title	Effective Term	Units	Hours	Grading	Prerequisites	Catalog Description	Top Code	Justification	List of Changes	DE Addendum	Action
BCC Course - New	ENGL	099	Development and Publication of Full-Length Manuscript	Spring 2018	3	3 hours lecture	(GR or P/NP)	Prerequisite: ENGL 1A	Capstone course for writers of poetry, fiction, non-fiction, or playwriting/screenwriting: Creation of book, anthology, zine, or journal; conceptualization and mission statement; selecting, sequencing and editing work; exploring publication platforms; selecting and incorporating artwork; publicizing, distributing, and fundraising; development of portfolio of creative writing.	1507.00	This is a capstone course for the English Language/Writing AA, Creative Writing/Fiction CA, and Creative Writing/Poetry CA. The programs will be modified to reflect this course as a requirement. It will give creative writing majors critical experience in editing publishing work and will improve program SLO assessment.	New course CC Date: 02/16/2017	DE	Approved
BCC Course - Reactivation	ENGL	020	Introduction to Dramatic Literature	Spring 2018	3	3 hours lecture	(GR or P/NP)	Prerequisite: ENGL 1A	Survey of history and literature of the theater focusing on major theatrical periods: Classical, Elizabethan, Restoration and twentieth century.	1503.00	Meets AA degree and transfer requirements. Reactivating this course will improve transfer pathways for English majors at multiple UC campuses, as documented in ASSIST.org.	Course reactivation. List of Changes: 1. Lecture Outline 2. Student Performance Objectives 3. Methods of Instruction 4. Assignments 5. Student Assessment 6. Texts, Readings, and Materials CC Date: 02/16/2017	DE	Approved

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BCC Course - Updates	BUS	005	Human Relations in Business	Spring 2018	3	3 hours lecture	(GR)		Application of behavioral science concepts to human problems in organizations: Action necessary to prevent and resolve problems among individuals within groups; application of logical decision-making techniques.	0501.00	Required for AA Degrees and Certificates in Accounting, General Business, and Office Skills for Business. Also acceptable for AA in Liberal Arts with Emphasis in Social and Behavioral Sciences and fulfills Area 2 for AA/AS Degrees. Course updates: 1. Change in SAM Code from C to D. 2. Distant Education 3. Lecture Content 4. Student Learning Outcomes (Assessment Texts, and ILO Mapping) 5. Methods of Instruction 6. Student Assessment 7. Texts, Readings, and Materials	1. Change in SAM Code from C to D. 2. Distant Education 3. Lecture Content 4. Student Learning Outcomes (Assessment Texts, and ILO Mapping) 5. Methods of Instruction 6. Student Assessment 7. Texts, Readings, and Materials CC Date: 02/16/2017	DE	Approved
BCC Course - Updates	COMM	003	Introduction to Human Communication	Spring 2018	3	3 hours lecture	(GR) Formerly: (GR or P/NP)		Basic foundations of interpersonal communication: Small group communication; public speaking; and human communication principles and theories. Formerly: Study of human communication: Focus on verbal and nonverbal participation and effective listening in interpersonal contexts, group dynamics, and public speaking.	1506.00	This course is required for the AA-T in Communication Studies; this course also meets general education or major requirements for CSU and UC schools, as well as many private colleges.	1. Catalog Description 2. Grading Option 3. Distance Education 4. Lecture Content 5. Student Performance Objectives 6. Student Learning Outcomes 7. Methods of Instruction 8. Assignments 9. Student Assessment CC Date: 02/16/2017	DE	Approved

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BCC Course - Updates	COPED	450	General Work Experience	Spring 2018	1-3	3.4 to 17.10 TBA hours (hours to be arranged) Formerly: 0-3 hours lecture, 0-9 hours laboratory	(GR or P/NP)		Supervised employment to assist in acquiring desirable work habits and attitudes, increase educational motivation, and develop improved human relations skills. Employment need not be related to educational or occupational goals. Course study under this section may be repeated three times for a maximum of 16 units for occupational or a combination of general and occupational work experience education (including Regular and Alternate Plan and General/Occupational/Apprentice Work Experience).	4932.00	Provides an opportunity as outlined in Title 5 for working students to earn academic credit for employment. Each will complete Learning Objective form specific to their employment (sample attached to outline). Course Updates: 1. Hours 2. Change in SAM Code from E to D 3. Change in Program Status from 1 to 2 4. Lecture/Lab Content 5. Student Learning Outcomes 6. Methods of Instruction 7. Assignments	1. Hours 2. Change in SAM Code from E to D 3. Change in Program Status from 1 to 2 4. Lecture/Lab Content 5. Student Learning Outcomes 6. Methods of Instruction 7. Assignments 02/16/2017	DE	Approved
BCC Course - Updates	MATH	002	Precalculus with Analytic Geometry	Spring 2018	5	5 hours lecture	(GR)	Prerequisite: MATH 50. Formerly: Prerequisite: MATH 50 or 52C.	Advanced algebra and analytic geometry: Linear, quadratic, polynomial, rational, exponential, logarithmic, and inverse functions; determinants, matrices and linear systems; zeros of polynomials, arithmetic and geometric sequences, mathematical induction; permutations and combinations, binomial theorem; vectors, conic sections, translation and rotation of axes, polar coordinates, lines and surfaces in space, and quadratic surfaces. Formerly: Advanced algebra and analytic geometry: Linear, quadratic, polynomial, rational, exponential, logarithmic, and inverse functions; determinants, matrices and linear systems; zeros of polynomials,	1701.00	Satisfies the General Education and Analytical Thinking requirement for Associate Degrees. Provides foundation for more advanced study in mathematics and related fields, such as Physics. Satisfies the Quantitative Reasoning component required for transfer to UC, CSU, and some independent four-year institutions. Acceptable for credit: CSU, UC. Course Updates: 1. Prerequisites 2. Catalog Description to match with Laney and COA. Note: Merritt has to update their catalog description. 3. Distance Education 4. Lecture Content 5. Student Performance Objectives 6. Student Learning Outcomes 7. Methods of Instruction 8. Texts, Readings, and Materials	1. Prerequisites 2. Catalog Description to match with Laney and COA. Note: Merritt has to update their catalog description. 3. Distance Education 4. Lecture Content 5. Student Performance Objectives 6. Student Learning Outcomes 7. Methods of Instruction 8. Texts, Readings, and Materials CC Date: 02/16/2017	DE	Approved

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BCC Course - Updates	MATH	003C	Calculus III	Spring 2018	5	5 hours lecture	(GR)	Prerequisite: MATH 3B.	Partial differentiation: Jacobians, transformations, multiple integrals, theorems of Green and Stokes, differential forms, vectors and vector functions, geometric coordinates and vector calculus.	1701.00	Satisfies the General Education Mathematics requirement (area 4b) for Associate Degrees. Provides foundation for more advanced study in mathematics and related fields, such as Physics. Satisfies the Quantitative Reasoning component required for transfer to UC or CSU. Course Updates: 1. Distance Education 2. Lecture Content 3. Student Performance Objectives 4. Student Learning Outcomes 5. Methods of Instruction 6. Assignments 7. Student Assessment 8. Texts, Readings, and Materials	1. Distance Education 2. Lecture Content 3. Student Performance Objectives 4. Student Learning Outcomes 5. Methods of Instruction 6. Assignments 7. Student Assessment 8. Texts, Readings, and Materials CC Date: 02/16/2017	DE	Approved
BCC Course - Updates	MATH	003E	Linear Algebra	Spring 2018	3	3 hours lecture	(GR)	Prerequisite: MATH 3A.	Linear algebra: Gaussian and Gauss-Gordon elimination, matrices, determinants, vectors in R ² and R ³ , real and complex vector spaces, inner product spaces, linear transformations, eigenvalues, eigenvectors, and applications. <i>MATH 3E and 3F are equivalent to MATH 3D. Not open for credit to students who have completed or are currently enrolled in MATH 3D.</i>	1701.00	Satisfies the General Education Mathematics requirement (area 4b) for Associate Degrees. Provides foundation for more advanced study in mathematics, and related fields such as Physics. Satisfies the Quantitative Reasoning component required for transfer to UC, CSU, and some independent four-year institutions. Acceptable for credit: CSU, UC. Course Updates: 1. Lecture Content 2. Student Performance Objectives 3. Student Learning Outcomes 4. Methods of Instruction 5. Assignments 6. Student Assessment 7. Texts, Readings, and Materials	1. Lecture Content 2. Student Performance Objectives 3. Student Learning Outcomes 4. Methods of Instruction 5. Assignments 6. Student Assessment 7. Texts, Readings, and Materials CC Date: 02/16/2017	DE	Approved

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BCC Course - Updates	MATH	206	Algebra for Statistics	Spring 2018	5	6 hours lecture	(GR)	Prerequisite: MATH 253 or appropriate placement through multiple measures assessment process.	Integrated mathematics for statistics: Exploratory data analysis and principles of data collection and calculation; ratios, rates, and proportional reasoning; fractions, decimals and percents; evaluating expressions; analyzing algebraic expressions of statistical measures; modeling bivariate data with linear and exponential functions; graphical and numerical descriptive statistics for quantitative and categorical data. <i>Not recommended for science, technology, engineering, mathematics, nursing or business majors.</i>	1701.00	As the number of levels of pre-transfer-level mathematics an entering community college student must complete increases, the likelihood that the student will ever successfully complete a transfer-level mathematics course decreases according to large research studies conducted both inside and outside of California. By offering "Algebra for Statistics" the mathematics department aims to provide students with an opportunity to follow a more fruitful path into transfer-level Math 13, Introduction to Statistics. Contextualizing the algebra curriculum and focusing instruction on the skills, methods and ways of thinking needed for understanding statistical applications is expected to	1. Prerequisite correction in BCC catalog and PS to include "appropriate placement through multiple measures assessment process." Note: COA is the only college that has this course, and their COR includes this language. 2. Lecture Content 3. Student Learning Outcomes 4. Texts, Readings, and Materials CC Date: 02/16/2017	DE	Approved
BCC Course - Updates	SPAN	015	Spanish Composition	Spring 2018	3	2 hours lecture, 3 hours laboratory	(GR or P/NP)	Recommended Preparation: Spanish 1B Formerly Prerequisite: SPAN 1B	Intermediate Spanish composition: Writing in Spanish, including writing strategies as well as recognition and self-correction of errors. In the comment field: The lab hours will be online.	1105.00	Students need to develop writing skills beyond the level attained in Spanish 1B to be successful in more advanced Spanish courses. Furthermore, the course will help students to expand their formal knowledge of grammatical structures. Course updates: 1. Change in requisite 2. Added DE Delivery Method Options (100% Internet-based, and less than 51% online) 3. Methods of Instruction 4. Texts, Readings, and Materials	1. Change in requisite 2. Added DE Delivery Method Options (100% Internet-based, and less than 51% online) 3. Methods of Instruction 4. Texts, Readings, and Materials CC Date: 02/16/2017		Approved

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BCC Course - Deactivation	COPED	470H	Medical Interpreting Internship	Spring 2018	1-4	0-3 hours lecture, 0-9 hours laboratory	(GR or P/NP)	Prerequisites: HUSV 70 and 71.	Supervised employment of students extending classroom-based occupational learning at an on-the-job learning station relating to the students' educational or occupational goals. Course study under this section may be repeated three times for a maximum of 16 units for occupational or a combination of general and occupational work experience education (including Regular and Alternate Plan and General/Occupational/Apprentice Work Experience).	2140.00	There are no current plans to offer this course.	Temporary Deactivation. The course is a part of the Spanish Medical Interpreter CA, which will also be deactivated. The course is a prerequisite to SPAN 072, which will also be deactivated. CC Date: 02/16/2017	Approved
BCC Course - Deactivation	HUSV	070	Boundaries and Ethics	Spring 2018	3	3 hours lecture	(GR or P/NP)	Recommended Preparation: SPAN 202	Analysis of ethical principles and dilemmas that arise in health care settings: Criteria of conduct in professional boundaries, language and cultural guidelines to be applied by health care interpreters.	2104.00	There are no current plans to offer this course.	Temporary Deactivation. The course is a part of the Spanish Medical Interpreter CA, which will also be deactivated. The course is not a requisite to other courses. CC Date: 02/16/2017	Approved
BCC Course - Deactivation	HUSV	071	Cultural Brokerage	Spring 2018	3	3 hours lecture	(GR or P/NP)	Recommended Preparation: SPAN 202	Analysis of cultural brokerage: Interpreter as liaison, cultural guide, mediator, and catalyst for change; bridging the gap between patients and providers; integrating awareness, knowledge, and skills.	2104.00	There are no current plans to offer this course.	Temporary Deactivation. The course is a part of the Spanish Medical Interpreter CA, which will also be deactivated. The course is not a requisite to other courses. CC Date: 02/16/2017	Approved

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BCC Course - Deactivation	SPAN	070	Spanish Medical Terminology	Spring 2018	3	3 hours lecture	(GR or P/NP)	Prerequisites: SPAN 202	Spanish medical terminology for the human body: Internal and external anatomy, its nature and system, general diseases, treatment modalities and procedures, first aid in emergencies and common injuries; bridging the language and cultural gap between clients and providers.	2140.00	There are no current plans to offer this course.	Temporary Deactivation. The course is a part of the Spanish Medical Interpreter CA, which will also be deactivated. The course is a prerequisite to SPAN 071, which will also be deactivated. CC Date: 02/16/2017	Approved
BCC Course - Deactivation	SPAN	071	Spanish Medical Interpreting I	Spring 2018	3	3 hours lecture	(GR)	Prerequisites: SPAN 70	Effective language interpretation in health care settings: Basic knowledge of common medical conditions; treatments and procedures, insight in language and cultural nuances for specific communities; basic modes of interpretation; techniques for strengthening memory; and interpreting accurately; overview of the U.S. health care system and the responsibilities of health care interpreters.	2140.00	There are no current plans to offer this course.	Temporary Deactivation. The course is a part of the Spanish Medical Interpreter CA, which will also be deactivated. The course is a prerequisite to SPAN 072, which will also be deactivated. CC Date: 02/16/2017	Approved
BCC Course - Deactivation	SPAN	072	Spanish Medical Interpreting II	Spring 2018	3	3 hours lecture	(GR or P/NP)	Prerequisites: SPAN 71	Continuation of Medical Interpreting I. Effective language interpretation in health care settings: Basic knowledge of common medical conditions, treatments and procedures; insight in language and cultural nuances for specific communities; basic modes of interpretation; techniques for strengthening memory; interpreting accurately; overview of the U.S. health care system and the responsibilities of health care interpreters.	1105.00	There are no current plans to offer this course.	Temporary Deactivation. The course is a part of the Spanish Medical Interpreter CA, which will also be deactivated. CC Date: 02/16/2017	Approved

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BCC Course - Deactivation	SPAN	202	Introduction to Medical Interpreting in Health Care	Spring 2018	0.5	0.5 hours lecture	(P/NP)		Introduction to the field of Spanish Medical Interpreting; Orientation to BCC's Spanish Medical Interpreter Program; review of _California Standards for Interpreting in Healthcare Settings_; differences between ad-hoc and trained healthcare interpreters.	2104.00	There are no current plans to offer this course.	Temporary Deactivation. The course is a part of the Spanish Medical Interpreter CA, which will also be deactivated. The course is a prerequisite to SPAN 070 and a recommended preparation for HUSV 070 and 071, all of which will also be deactivated. CC Date: 02/16/2017	Approved
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College	Proposal Type	Program Title	Award Type	Effective Term	Discipline	Top Code	Justification/ List of changes	Curriculum Approval Date	Action
Berkeley City College	BCC Program - Deactivation	Spanish Medical Interpreter	Certificate of Achievement	Fall 2017	Spanish	1105.00	Coped 470H, one of the required courses for the Spanish Medical Interpreter Certificate of Achievement, requires that the college provide additional coordination beyond the needed instructional time for COPED 470H. The additional coordinator duties are required to develop MOUs for the internship placements,	#####	Approved