

**BERKELEY CITY COLLEGE**  
**February 2, 2017**  
**Curriculum Committee Meeting Minutes**

Process Title	Discipline	Course Number	Full Course Title	Effective Term	Units	Hours	Grading	Prerequisites	Catalog Description	Top Code	Justification	List of Changes	DE Addendum	Action
BCC Course - Updates	ASL	464	Occupational Work Experience: American Sign Language	Spring 2018	1-2	3 to 6 hours laboratory	(P/NP)	Prerequisite: ASL 52 or 52B.	Supervised field experience in American Sign Language: Extension of classroom-based learning at an on-the-job or community location to facilitate development of ASL skills and to provide exposure to Deaf culture.  <i>Note for Schedule: Students are responsible for arranging their own placement from an approved list of sites.</i>  Formerly: Supervised field experience in American Sign Language: Extension of classroom-based learning at an on-the-job or community location to facilitate development of ASL skills and to provide exposure to Deaf culture.	0850.00	This course is required for both a Certificate and AA Degree in American Sign Language. This course offers students an opportunity to further their understanding of the Deaf Community and further develop their language skills. Note: Students are permitted to repeat a work experience course up to the maximum allowable units specified in Title 5, Section §55253.  Course updates: 1. Correcting the units in PS and in CI from 1-4 to 1-2 units. 2. Catalog Description 3. Change in SAM Code from C to E. 4. Course Content 5. Student Performance Objectives 6. Student Learning Outcomes 7. Methods of Instruction 8. Assignments 9. Student Assessment	1. Correcting the units in PS and in CI from 1-4 to 1-2 units. 2. Catalog Description 3. Change in SAM Code from C to E. 4. Course Content 5. Student Performance Objectives 6. Student Learning Outcomes 7. Methods of Instruction 8. Assignments 9. Student Assessment  CC Date: 02/02/2017		Approved
BCC Course - Updates	BUS	010	Introduction to Business	Spring 2018	3	3 hours lecture	(GR)		Introduction to business: Survey of various phases of business organization, finance, personnel, production, marketing, managerial controls, and government-business relations.	0501.00	Important Preparation for Major. Required for AA and AS-T Degrees and Certificates in Accounting, Business Administration, and General Business.  Course updates: 1. Change in SAM Code from C to D 2. Distance Education 3. Course Content 4. Methods of Instruction 5. Texts, Readings, and Materials	1. Change in SAM Code from C to D 2. Distance Education 3. Course Content 4. Methods of Instruction 5. Texts, Readings, and Materials  CC Date: 02/02/2017	DE	Approved

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BCC Course - Updates	BUS	019	Business Communications	Spring 2018	3	3 hours lecture	(GR or P/NP)	Prerequisite: ENGL 1A	Principles of ethical and effective communication for a variety of business situations: Planning, organizing, composing, and revising business documents, including letters, memos, emails, and written reports; creating and delivering professional-level oral reports.	0501.00	Essential preparation for business majors. Required at five CSU's. Replacing non-transfer level BUS 201 using C-ID descriptor information. Required in degrees and certificates in General Business, Accounting, Office Skills for Business, Applied Computer Information Systems, Advanced Computer Programming, and Web Programming.  Course Updates: 1. Course Content 2. Methods of Instruction 3. Student Learning Outcomes 4. Texts, Readings, and Materials	1. Course Content 2. Methods of Instruction 3. Student Learning Outcomes 4. Texts, Readings, and Materials  CC Date: 02/02/2017	DE	Approved
BCC Course - Updates	BUS	056	Human Resources Management	Spring 2018	3	3 hours lecture	(GR or P/NP)		Introduction to human resources management: Impact and accountability to the organization in human resource activities, global human resources strategies, social and organizational realities, legal implications affecting people at work, union/non-union practices, comparable work, employee compensation and benefits, and employee rights.	0506.00	Required for AA Degrees and Certificates in Accounting and General Business.  Course Updates: 1. Change in SAM Code from C to D 2. Distance Education 3. Course Content 4. Methods of Instruction 5. Texts, Readings, and Materials 6. Student Learning Outcomes	1. Change in SAM Code from C to D 2. Distance Education 3. Course Content 4. Methods of Instruction 5. Texts, Readings, and Materials 6. Student Learning Outcomes  CC Date: 02/02/2017		Approved

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BCC Course - Updates	HUMAN	005	Storytelling in American Culture	Spring 2018	3	3 hours lecture	(GR or P/NP)		Storytelling among different ethnic groups within the United States: Origin myths, multicultural histories, family lore, heroic epics, trickster tales, traumatic experiences, slave narratives, immigrant testimonies, war memorials, celebrity biographies, urban legends, animated fairy-tales, science fiction films, game worlds, and emergent narrative forms.	1599.00	The Arts and Cultural Studies Department would like to diversify its offerings. This course fulfills American Cultures requirements at the UC level. The exact same course has already been articulated at other community colleges (CSU GE-Area C2 and IGETC 3B)  Course update: Correcting TOP Code in Meta and Catalog from 4903.00 to 1599.00	Correcting TOP Code in Meta and Catalog from 4903.00 to 1599.00	DE	Approved
BCC Course - Updates	HUMAN	030A	Human Values/Ethics	Spring 2018	3	3 hours lecture	(GR or P/NP)		Analysis of concepts of good and right in our society and of criteria of conduct: Various religious, philosophic, scientific and aesthetic aspects of moral behavior integrated with reason and emotion of the individual.  <i>Not open for credit to students who have completed or are currently enrolled in PHIL 31A.</i>	1509.00	This course meets the AA degree and transfer requirements. It is also cross listed as HUMAN 30A.  Course Updates: 1. Distance Education 2. Course content 3. Student Learning Outcomes 4. Methods of Instruction 5. Assignments 6. Texts, Readings, and Materials	1. Distance Education 2. Course content 3. Student Learning Outcomes 4. Methods of Instruction 5. Assignments 6. Texts, Readings, and Materials	DE	Approved
BCC Course - Updates	PHIL	031A	Human Values/Ethics	Spring 2018	3	3 hours lecture	(GR or P/NP)		Analysis of concepts of good and right in our society and of criteria of conduct: Various religious, philosophic, scientific and aesthetic aspects of moral behavior integrated with reason and emotion of the individual.  <i>Not open for credit to students who have completed or are currently enrolled in HUMAN 30A.</i>	1509.00	This course meets the AA degree and transfer requirements. It is also cross listed as HUMAN 30A.  Course Updates: 1. Correcting TOP Code in PS (1599.00) to match CI, Meta, and Catalog (1509.00.) 2. Distance Education 3. Course content 4. Student Learning Outcomes 5. Methods of Instruction 6. Assignments 7. Texts, Readings, and Materials	1. Correcting TOP Code in PS (1599.00) to match CI, Meta, and Catalog (1509.00.) 2. Distance Education 3. Course content 4. Student Learning Outcomes 5. Methods of Instruction 6. Assignments 7. Texts, Readings, and Materials  CC Date: 02/02/2017	DE	Approved

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BCC Course - Deactivation	INTRD	248UAZZ	Selected Topics in International Trade	Spring 2018	0.50-9.00	0-9 hours lecture, 0-27 hours laboratory	(GR or P/NP)		Refer to Selected Topics information in catalog under "Course Announcements."	0508.00	There are no current plans to offer this course.	Permanent Deactivation. The course is not part of any program or requisite to other courses.  CC Date: 02/02/2017	Approved
BCC Course - Deactivation	SPAN	031A	Intermediate Conversational Spanish	Spring 2018	3	3 hours lecture	(GR or P/NP)	Prerequisite: SPAN 30B	Emphasis on intermediate-level conversational practice: Grammar review as needed; readings from conversation textbook, newspapers, and magazines in Spanish	1105.00	There are no current plans to offer this course.	Temporary Deactivation. It is a prerequisite to SPAN 31B, which will be deactivated. It will also be removed from the Spanish AA-T.  CC Date: 02/02/2017	Approved
BCC Course - Deactivation	SPAN	031B	Intermediate Conversational Spanish	Spring 2018	3	3 hours lecture	(GR or P/NP)	Prerequisite: SPAN 30B and 31A.	Emphasis on intermediate-level conversational practice: Grammar review as needed; readings from conversation textbook, newspapers, and magazines in Spanish. Continuation of Spanish 31A.	1105.00	There are no current plans to offer this course.	Temporary Deactivation. It is not a requisite to other courses. It also be removed from the Spanish AA-T.  CCDate: 02/02/2017	Approved
BCC Course - Deactivation	SPAN	208A	Spanish Language Lab	Spring 2018	1	0.5 hours lecture, 1.5 hours laboratory	(P/NP)		Individualized instruction in grammar, comprehension, and writing skills for students taking elementary Spanish (Spanish 1A).	1105.00	There are no current plans to offer this course.	Temporary Deactivation. The course is not part of any program or requisite to other courses.  CC Date: 02/02/2017	Approved
BCC Course - Deactivation	SPAN	208B	Spanish Language Lab II	Spring 2018	1	0.5 hours lecture, 1.5 hours laboratory	(P/NP)		Individualized instruction in grammar, comprehension, and writing skills for students taking elementary Spanish (Spanish 1B).	1105.00	There are no current plans to offer this course.	Temporary Deactivation. The course is not part of any program or requisite to other courses.  CC Date: 02/02/2017	Approved

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BCC Course - Deactivation	SPAN	208C	Spanish Language Lab	Spring 2018	1	0.5 hours lecture, 1.5 hours laboratory	(P/NP)		Individualized instruction in grammar, comprehension, and writing skills for students taking intermediate Spanish (Spanish 2A).	1105.00	There are no current plans to offer this course.	Temporary Deactivation. The course is not part of any program or requisite to other courses.  CC Date: 02/02/2017		Approved
BCC Course - Deactivation	SPAN	208D	Spanish Language Lab	Spring 2018	1	0.5 hours lecture, 1.5 hours laboratory	(P/NP)		Individualized instruction in grammar, comprehension, and writing skills for students taking intermediate Spanish (Spanish 2B).	1105.00	There are no current plans to offer this course.	Temporary Deactivation. The course is not part of any program or requisite to other courses.  CC Date: 02/02/2017		Approved

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College	Proposal Type	Program Title	Award Type	Effective Term	Discipline	Top Code	Justification/ List of changes	Curriculum Approval Date	Action
Berkeley City College	BCC Program - Updates	Spanish	Associate in Arts for Transfer Degree (AA-T)	Fall 2017	Spanish	1105.00	The program requirements were updated to reflect current curriculum offerings.  Under restricted electives, SPAN 31A and SPAN 31B were removed.	2/2/2017	Approved