

BERKELEY CITY COLLEGE
February 5, 2015
Curriculum Committee Meeting Minutes

Process Title	Discipline	Course Number	Full Course Title	Effective Term	Units	Hours	Grading	Prerequisites	Catalog Description	Top Code	Justification	List of Changes	Curriculum Committee Action
BCC New Course	BUS	102	Social Networking Tools for Job Searches	Fall 2015	1.00	1 hour lecture	(GR or P/NP)		Social networking for job searches: Social media platforms, blogs, other resources as appropriate; interpersonal networking skills.	4930.12	This course provides job seekers with a new strategy for their job searches. In today's economy, the old strategies of looking for job positions do not always work. Social networking tools provide job seekers with an additional strategy to help them stand apart from the rest as the best candidate for the job. This course will also fulfill BCC's Computer Literacy Requirements.	New Course	A
BCC Course - Reactivation	ENGL	14	Non-Fiction Writing	Fall 2015	3.00	3 hours lecture	(GR or P/NP)	Prerequisite: ENGL 1A	Non fiction writing: Personal essay, personality profiles, book reviews, and feature stories for newspapers and magazines.	1507.00	Meets AA degree requirements. Course was inadvertently deactivated, and through program review, the department has requested reactivation.	1. Catalog Description 2. Texts, Readings, and Materials	A
BCC Course Changes in Catalog Info	CIS	237	Introduction to Internet Basics	Fall 2015	1.00	1 hour lecture	(GR or P/NP)	Recommended preparation: CIS 200	Introduction to Internet basics: Connecting to the Internet; exploring the World Wide Web; using email, search engines and directories, FTP/Newsgroups/TELNET; creating and publishing HTML pages and ethical issues.	0709.00	The ability to use the Internet and the resources available through the World Wide Web are crucial skills to master for successful employment in the 21st century.	1. Course Title 2. Catalog Description 3. Student Performance Objectives 4. Methods of Instruction 5. Assignments 6. Student Assessment 7. Text, Readings, and Materials 8. Requisites 9. Student Learning Outcomes	A

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BCC Course Changes in Catalog Info	LIS	85	Introduction to Information Resources	Fall 2015	2	2 hours lecture	(GR or P/NP)	Recommended Preparation: ENGL 201A or ENGL 264A or appropriate placement through multiple measures assessment process and CIS 1 or CIS 200 or CIS 205 or BUS 219	Introduction to the basic concepts and tools used in information research: Emphasis on how to develop a research topic, find, locate, evaluate and use information; search strategies for print and online resources including reference works, books, article databases, and websites.	1699.00	Change in recommended preparation	1. Requisites	A

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BCC Course Changes in Catalog Info	LRNRE	220	Introduction to Team Self-Management	Fall 2015	3.00	2 hours lecture, 3 hours laboratory	(GR or P/NP)	Corequisite: LRNRE 221	Introduction to team self-management and leadership: Team development, communication, listening skills, dynamic leadership, self-assessment, and working styles.	4930.72	<p>This course is required in the Academy for College Excellence (ACE), which has been demonstrated to be an effective program for students who need foundational skills, with high rates of retention and success. Berkeley City College is working with the founder of the DBA to adopt this program.</p> <p>The Distance Ed format is helpful in accommodating busy student schedules and students who have difficulty making it to campus. Educational advantages include access to research media online and asynchronous discussion which allows students to contribute at the best time for them.</p>	<ol style="list-style-type: none"> 1. DE Addendum 2. Course Content 3. Methods of Instruction 4. Texts, Readings, and Materials 5. Requisites 	A
BCC Course Changes in Catalog Info	MATH	3F	Differential Equations	Fall 2015	3.00	3 hours lecture	(GR)	Prerequisite: MATH 003B Prerequisite: MATH 003E Recommended Preparation: MATH 003C	Ordinary differential equations: First-order, second-order, and higher-order equations; separable and exact equations, series solutions, LaPlace transformations, systems of differential equations. MATH 3E and 3F are equivalent to MATH 3D. Not open for credit to students who have completed or are currently enrolled in MATH 3D.	1701.00	Satisfies the General Education Analytical Thinking requirement for Associate Degrees. Provides foundation for more advanced study in mathematics and related fields, such as Physics. Satisfies the Quantitative Reasoning component required for transfer to UC, CSU, and some independent four-year institutions. Acceptable for credit: CSU, UC.	Requisite	A
BCC Course Deactivation	BIOL	232	Readings in Science	Fall 2015					Course will not be offered in the near future.		Permanent Deactivation. The course was removed from the CP in Biotechnology.		A

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BCC Course Deactivation	BUS	201	Business Communications	Fall 2015					Course will not be offered in the near future.		Permanent Deactivation. The course was removed from the AA in Accounting, AA in General Business, CA in Office Technology, AS and CA in Web Programming, AA in Public and Human Services: Community Health Worker, and AA in Public and Human Services: Social Services Paraprofessional.		A
BCC Course Deactivation	ENGL	53	Technical Writing	Fall 2015					Course will not be offered in the near future.		Temporary Deactivation. The course was removed from the AA and CA in Biotechnology.		A
BCC Course Deactivation	ENGL	100	College Composition and Reading	Fall 2015					Course will not be offered in the near future.		Temporary Deactivation. The course was removed from the AA and CA in Community and Public Services, AA and CA in Social Services Paraprofessional.		A
BCC Course Deactivation	ENGL	269A	Foundations in Reading and Writing	Fall 2015					Course will not be offered in the near future.		Permanent Deactivation. The course was removed from the CP in Biotechnology.		A
BCC Course Deactivation	ENGL	269B	Foundations in Reading and Writing	Fall 2015					Course will not be offered in the near future.		Permanent Deactivation. The course was removed from the CP in Biotechnology.		A
BCC Course Deactivation	HLTED	9	First Aid and Safety	Fall 2015					Course will not be offered in the near future.		Temporary Deactivation. The course was removed from the AA and CA in Public and Human Services: Community Health Worker.		A
BCC Course Deactivation	HUSV	114	Introduction to Community Health Work	Fall 2015					Course will not be offered in the near future.		Temporary Deactivation. The course was removed from the AA and CA in Public and Human Services: Community Health Worker.		A

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College	Proposal Type	Program Title	Award Type	Effective Term	Top Code	Justification/ List of changes	Curriculum Approval Date	CIPD Action
Berkeley City College	New Program	Economics	AA-T	Spring 2016	2204.00	Statement of Program Goals and Objectives--The Associate in Arts in Economics for Transfer Degree is designed to prepare students to complete the baccalaureate degree in Economics upon transferring into the CSU system. This program assists students in seamlessly transferring to a CSU in order to earn a bachelor's degree in Economics. The courses in the Associate in Arts in Economics for Transfer Degree program are also articulated to allow students to transfer to local U.C.'s. All classes in this program are currently being offered at BCC.	A	
Berkeley City College	Program Modification	Biotechnology	AS	Spring 2016	0430.00	The program was updated to reflect current curriculum offerings. The following courses were deleted: BIOL 230B, CIS 1, ENGL 53. The following were added: BIOL 50A, BIOL 50B, CIS 200.	A	
Berkeley City College	Program Modification	Biotechnology	CA	Spring 2016	0430.00	The program was updated to reflect current curriculum offerings. The following courses were deleted: BIOL 230B, CIS 1, ENGL 53. The following were added: BIOL 50A, BIOL 50B, CIS 200.	A	
Berkeley City College	Program Modification	Biotechnology	CP	Spring 2016	0430.00	The program was updated to reflect current curriculum offerings. Under required courses, the following courses were deleted: BIOL 230A, BIOL 232, COPED 484A, COUN 224, ENGL 201B, and MATH 218, and the following courses were added: BIOL 10, BIOL 50, and CHEM 30A. For the recommended preparation, the following courses were deleted: ENGL 258, ENGL 269B, MATH 250, and MATH 251, and the following were added: ENGL 204A.	A	

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Berkeley City College	Program Modification	Global Studies	AA	Spring 2016	2210.00	<p>Program modifications to this program was approved by the Board on 02/26/2013, but they were not submitted to the state. We are resubmitting the program with further modifications.</p> <p>The program requirements were updated to reflect current curriculum offerings.</p> <p>Under Required Courses, the following were deleted: ART 14, GEOG 1, HIST 3, and HIST 38, and the following were added: ART 182, ENGL 1B, HIST 23, and POSCI 20.</p> <p>Under restricted electives, the following were deleted: ECON 1, ECON 2, ENGL 1B, GEOG 3, HIST 2A, and HIST 2B, and the following were added: GEOG 1 and HIST 3A.</p> <p>The foreign language requirement was also specified to state that students can choose 10 units from the following courses: (ASL 50&51), (ARAB 1A&1B), (FRENCH 1A&1B), (PORT 1A&1B), (SPAN 1A&1B), or (SPAN 22A&22B).</p>	A	
Berkeley City College	Program Modification	Public and Human Services: Community Health Worker	AA	Fall 2015	2104.00	<ol style="list-style-type: none"> 1. Updated Career Opportunities 2. The program requirements were updated to reflect current curriculum offerings. DELETED: BUS 201, ENGL 100, BIOL 10, HLTED 9, and HUSV 114 ADDED: BIOL 25, ENGL 1A, and HUSV 117 New Total Units for the Certificate: 30 3. Updated Program Outcomes 	Approved with a note that the Catalog Description and Career Opportunities for the program will be reviewed once again during the 02/12/2015 Curriculum Technical Review.	

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Berkeley City College	Program Modification	Public and Human Services: Community Health Worker	CA	Fall 2015	2104.00	<ol style="list-style-type: none"> 1. Updated the Career Opportunities 2. The program requirements were updated to reflect current curriculum offerings. DELETED: BUS 201, ENGL 100, BIOL 10, HLTED 9, and HUSV 114 ADDED: BIOL 25, ENGL 1A, and HUSV 117 New Total Units for the Certificate: 30 3. Updated the Program Outcomes 	Approved with a note that the Catalog Description and Career Opportunities for the program will be reviewed once again during the 02/12/2015 Curriculum Technical Review.	
Berkeley City College	Program Modification	Public and Human Services: Community and Public Services	AA	Fall 2015	2104.00	<ol style="list-style-type: none"> 1. Updated the catalog description 2. Updated the career opportunities 3. The program requirements were updated to reflect current curriculum offerings. DELETED: BUS 202, ENGL 100, HUSV 114, SOCSC 101 ADDED: ENGL 1A, HUSV 117, HUSV 118, SOC 3 4. Updated Program Outcomes 	Approved with a note that the Catalog Description and Career Opportunities for the program will be reviewed once again during the 02/12/2015 Curriculum Technical Review.	
Berkeley City College	Program Modification	Public and Human Services: Community and Public Services	CA	Fall 2015	2104.00	<ol style="list-style-type: none"> 1. Updated the catalog description 2. Updated the career opportunities 3. The program requirements were updated to reflect current curriculum offerings. DELETED: BUS 202, ENGL 100, HUSV 114, SOCSC 101 ADDED: ENGL 1A, HUSV 117, HUSV 118, SOC 3 4. Updated Program Outcomes 	Approved with a note that the Catalog Description and Career Opportunities for the program will be reviewed once again during the 02/12/2015 Curriculum Technical Review.	

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Berkeley City College	Program Modification	Public and Human Services: Social Services Paraprofessional	AA	Fall 2015	2104.00	1. Updated the catalog description 2. Updated the career opportunities 3. The program requirements were updated to reflect current curriculum offerings. DELETED: BUS 202, ENGL 100, SOC 8, SOCSC 101 ADDED: ENGL 1A, HUSV 117, HUSV 118 4. Updated Program Outcomes	Approved with a note that the Catalog Description and Career Opportunities for the program will be reviewed once again during the 02/12/2015 Curriculum Technical Review.	
Berkeley City College	Program Modification	Public and Human Services: Social Services Paraprofessional	CA	Fall 2015	2104.00	1. Updated the catalog description 2. Updated the career opportunities 3. The program requirements were updated to reflect current curriculum offerings. DELETED: BUS 202, ENGL 100, SOC 8, SOCSC 101 ADDED: ENGL 1A, HUSV 117, HUSV 118 4. Updated Program Outcomes	Approved with a note that the Catalog Description and Career Opportunities for the program will be reviewed once again during the 02/12/2015 Curriculum Technical Review.	
Berkeley City College	Program Modification	Public and Human Services Cohort I	CP	Fall 2015	2104.00	The program requirements were updated to reflect current curriculum offerings. Deleted: ENGL 201B and SOCSC101 Added: ENGL 204A and SOCSC 101 New Total units for the Certificate: 13.5	Approved with a note that the Catalog Description and Career Opportunities for the program will be reviewed once again during the 02/12/2015 Curriculum Technical Review.	

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Berkeley City College	Correction	Advanced Windows Desktop	CA	Spring 2016		<p>The CA in Network Support Services was mistakenly submitted as a program deactivation. CIPD approved it on 12/2/2013, and the BOT, 01/21/2014. However, this was supposed to be a program modification.</p> <p>Change in Program Title from Network Support Services to Advanced Windows Desktop.</p> <p>Under required courses, the following courses were deleted: BUS 201, CIS 1, and CIS 88, and teh following courses were added: CIS 5, CIS 6, CIS 90, and CIS 92.</p> <p>Under restricted electives, both CIS 90 and CIS 92 were deleted (they are now required</p>	A	