**Curriculum Committee Minutes**

**January 24, 2013**

**Present:** Chair Dylan Eret, Joseph Bielanski, Carole Copenhagen, Pieter De Haan, Barbara Des Rochers, Katherine Kocel, Jenny Lowood, Sabrina Nelson

**Absent:** VP Linda Berry, Dean Lilia Celhay, Joshua Boatright

Guests: Neil Dunlop, Jayne Matthews

1. Minutes
2. Minutes from 12/06/13 review and approved after minor edits.
3. Announcements
4. Please welcome new committee member, MMART instructor, Sabrina Nelson.
5. Articulation Update (Joseph Bielanski)

Courses were submitted in December for CSU GE review and for IGETC review. We received an updated UC TCA letter on January 2, 2013 which included MMART courses for use in the UC Davis Technoculture Program. The University of California Office of the President reminded us of the need to have up-to-date textbooks listed in our COR. There will be a continued focus on submitting courses for C-ID review and approval.

1. Articulation Report
2. None at this time.
3. AA-T Report
4. AA-Ts approved by State: Math, English, Psychology, Sociology, Business Administration.
5. AA-Ts District Approved: Political Science, Elementary Education.
6. AA-Ts in the works: History, Philosophy, Art History, Studio Arts.
7. AA-Ts ready: Spanish (Banga), Geology, Geography (Des Rochers/De Haan/McAllister), Computer Science (Thananjeyan/Dunlop), Physics (Des Rochers/De Haan), Biotechnology (Certificate) [Des Rochers/De Haan).
8. Want to meet deadlines to get them in catalog for Fall 2013. Some issue with HIST AA-T, regarding the 3A, 3B, 3C courses (will probably become just 3A and 3B). Hope to approve Philosophy today, and then hold at the District. Already started Art History and Studio Arts, but holding off for the revamping of their course sequences. Science not there yet (more high end classes, working on them).

VI. “Repeatability” Issues

1. See handout. Posted all the courses that Sheryl Queen sent. MMART are mostly CTE courses, so off the hook (their courses are not repeatable, but have four levels, distinct outlines).
2. Mostly ENGL, ART, MUSIC courses (but holding off on MUSIC for now). Want outlines by end of February.

VII. Curriculum

1. Bus Admin: Deactivation & new Accounting Certificate (we have a new FT accounting instructor, Leonard Chung), deactivating certificate that was never really approved, presenting new Certificate of Proficiency, doesn’t have to go to the State; sent out to other colleges for feedback, intended to get students a bookkeeping job; not a full blown certificate; Human Relations class is the soft skills class. Can be done in a year. Approved to go to Feb CIPD.
2. CIS 42A and 42B: DE Addendum, making them hybrid. Students like hybrid format, very appropriate at this time, a lot of it is lab work, and a lot of materials put online. Approved for Feb CIPD.
3. CIS 101/101L changed to CIS 104: it’s 3 units, (not 2-3), took out prerequisites (they kept students from enrolling) and made them recommended preps, combined Lec and Lab hours, deactivate the old CIS 101L lab class. Minor edits, updated description. Approved for February CIPD.
4. Global Studies AA: made a few course substitutions (see handout), made some electives required courses, switched in ART 182 (took out ART 14). Took out HIST 3, replaced with ENGL 1B, added HIST 23, GEOG 1 replaced GEOG 3 as elective. Effective Fall 2013. Approved for Feb CIPD.
5. AA-T in Philosophy- (see handouts) Approved the template in December, but the Chancellor’s Office doesn’t have it ready, but moving it forward here. UC Berkeley requires PHIL 20A and B, so made as required here. Approved.
6. PHIL 11: Formal Logic, new course (see handout). Took description from CID descriptor (but change it to our format). Approved.

VIII. CurricUNET Training

1. There will be some Thursday (or Friday) training sessions on CurricUNET, probably 45 minutes- an hour, a refresher, go over procedure how to approve courses, etc., so not doing it at last meeting.
2. Suggestion: maybe break up into small groups online review, so we get a feel for outlines before curriculum meetings.
3. Try to avoid problems where people want to make changes weeks before class starts. Deadlines should be published, so people know what they are. Maybe present the steps at a Department Chairs meeting.

IX. Other

1. Information Items (Noncatalog changes): HIST 2A, HIST 2B, HUMAN 30A, HUMAN 30B, HUMAN 40, HUMAN 46, PHIL 1, PHIL 2, PHIL 10, PHIL 16, PHIL 20A, PHIL 20B, PHIL 31A, PHIL 35, PHIL 37, PHIL 46.
2. Next meeting: **Thursday, February 7, 2013, 10:00-12:00PM in TLC.**