



BERKELEY CITY COLLEGE
Curriculum Committee (CC)
Meeting Minutes
December 15, 2016



PRESENT: Fabian Banga, Joseph J. Bielanski, Jr., Chris Bernard, Barbara Des Rochers, Mary Clarke-Miller, Ari Krupnick, Jennifer Lowood, Linda McAllister, Alejandria Tomas, Jenny Yap

GUEST(S): Gabe Winer

AGENDA ITEM	SUMMARY OF DISCUSSION	FOLLOW UP ACTION
I. Call to Order	10:02 a.m.	MOTION: The CC approved the agenda as is. Unanimously approved. Motion carries.
II. Approval of Meeting Minutes		MOTION: The CC tabled the approval of the November 17, 2016 meeting minutes. Unanimously approved. Motion carries.
III. Curriculum Overview Presentation: ESL/ESOL	<p>Gabe Winer, ESL/ESOL Department Chair, presented their department’s curriculum overview. Materials regarding the presentation were disseminated. The following were discussed:</p> <ul style="list-style-type: none"> • The department is changing their name from English as a Second Language (ESL) to English for Speakers of Other Languages (ESOL). Because of this change, the department is also in the process of revising their courses. A rubric has been created, reviewed, and approved by the Peralta ESL Advisory Committee (PEAC). It was noted that because ESOL can only use a limited number of course numbers as most of their courses are numbered as not transferable, not degree applicable, or in the basic skills (250 to 259), they should group their courses by skill and use letters A, B, C, etc. to indicate grouping. • The department has seen an increase in nonresident FTEs over the past 5 semesters. • While Laney College offers all four levels on the accelerated model (high beginning, intermediate, high intermediate, and advanced), BCC only offers the two high levels (high intermediate and advanced). Low beginning courses are usually taken at Adult Schools. 	

<p>IV. Review of Spring 2017 Curriculum Committee Members</p>	<p>Below is a list of the Curriculum Committee Voting Members for Spring 2017: Arts and Cultural Studies-Ari Krupnick Business/CIS/Economics-Chris Bernard Counseling-Emi Mitsuno Hernandez English/ESL/Education-Jenny Lowood Library/LIS-Joshua Boatright Mathematics-Claudia Abadia Modern Languages-Fabian Banga Multimedia Arts-Mary Clarke-Miller Science and Biotechnology-Barbara Des Rochers Social Sciences/DE Coordinator-Linda McAllister Articulation/Curriculum Committee Chair-Joseph J. Bielanski, Jr. Curriculum and SLO Assessment Specialist-Alejandria Tomas</p> <p>American Sign Language does not have a representative on the Curriculum Committee.</p> <p>Below is a list of the Curriculum Committee Non-Voting Members for Spring 2017: Vice President of Instruction-Tram Vo-Kumamoto Instructional Dean-Lisa Cook Instructional Dean-Francisco Gamez</p>	<p>MOTION: The CC approved the Spring 2017 Curriculum Committee Members. Unanimously approved. Motion carries.</p>
<p>V. Review of Spring 2017 Council on Instruction, Planning, and Development (CIPD) Representatives</p>	<p>Below is a list of BCC's Spring 2017 CIPD Representatives: Vice President of Instruction-Tram Vo-Kumamoto Instructional Dean-Lisa Cook/Francisco Gamez Articulation/ Curriculum Committee Chair-Joseph Bielanski Curriculum Committee Chair Elect-Ari Krupnick Faculty Senate Representative-Jenny Lowood/Linda McAllister Curriculum and SLO Assessment Specialist-Alejandria Tomas</p>	<p>MOTION: The CC approved BCC's Spring 2017 CIPD Representatives. Unanimously approved. Motion carries.</p>
<p>VI. Council on Instruction, Planning, and Development (CIPD) Report</p>	<p>Below are the highlights from the December 5, 2016 CIPD Meeting:</p> <ol style="list-style-type: none"> 1. The following proposals were approved: <ol style="list-style-type: none"> a. BCC Course – New ETHST 002 b. BCC Course – New HUSV 119 c. BCC New Course (Course Correction) CHEM 049 d. BCC Course - Update CHEM 001A e. BCC Course - Updates HIST 002A f. BCC Course - Updates HIST 002B g. BCC Course - Updates MMART 111A h. BCC Course - Updates HUSV 117 	

- i. BCC Course - Updates HUSV 118
- j. BCC Course - Updates POSCI 004
- k. BCC Course - Updates SOC 006
- l. BCC Course - Update (Information Only) COMM 004
- m. BCC Course - Update (Information Only) HIST 010B
- n. BCC Course - Update (Information Only) POSCI 006
- o. BCC Course - Update (Information Only) SOC 005
- p. BCC Course – Deactivation HIST 037
- q. BCC Course – Deactivation HLTOC 201
- r. BCC Course – Deactivation HLTOC 202
- s. BCC Course – Deactivation HUSV 101
- t. BCC Course – Deactivation HUSV 108
- u. BCC Course – Deactivation HUSV 109
- v. BCC Course – Deactivation HUSV 110
- w. BCC Course – Deactivation HUSV 111
- x. BCC Course – Deactivation HUSV 112
- y. BCC Course – Deactivation HUSV 113
- z. BCC Course – Deactivation POSCI 011
- aa. BCC Course – Deactivation POSCI 025
- bb. BCC Course – Deactivation SOCSOC 001
- cc. BCC Course – Deactivation SOCSOC 003
- dd. BCC Program – Updates: Social Work and Human Services
Paraprofessional
- ee. BCC Program – Deactivation: Global Studies
- ff. BCC Program – Deactivation: Public and Human Services: Community
and Public Services AA
- gg. BCC Program – Deactivation: Public and Human Services: Community
and Public Services CA
- hh. BCC Program – Deactivation: Public and Human Services: Community
Health Worker AA
- ii. BCC Program – Deactivation: Public and Human Services: Community
Health Worker CA
- jj. BCC Program – Deactivation: Public and Human Services: Social Services

	<p>Paraprofessional AA</p> <p>kk. BCC Program – Deactivation: Public and Human Services Overview CP</p> <p>ll. BCC Program – Deactivation: Public and Human Services Systems CP</p> <p>2. BCC Course – New M/LAT 013 was tabled because the same course exists at Laney with a different number.</p> <p>3. Laney’s English AA-T (Consultation Procedures for Transfer Degrees)</p> <p>4. BCC—Is a pilot college for the new Curriculum Inventory (Chancellor’s Office Curriculum Inventory COCI)</p> <p>5. Cooperative Education (COPEd) Plan Update—The State Chancellor’s Office received and approved the BCC COPEd plan, so we can now submit COPEd proposals. It is important to note that COPEd courses cannot have lecture hours.</p> <p>6. Update on Meta—We are testing District Functionality at the moment. One implications of the district functionality is that we are no longer going to be able to see proposals coming from the other colleges.</p>	
VII. Curriculum Committee By-Laws—Curriculum Committee Chair Elect Nomination and Election	There has only been one nomination for the Chair Elect position, and that is for Ari Krupnick.	MOTION: The Curriculum Committee elected Ari Krupnick as the 2017-2018 Curriculum Committee Chair Elect. Unanimously approved. Motion carries.
VIII. Articulation Reports from Departments	Please submit completed Articulation Agreement by Major reports to Joseph Bielanski before the end of the Fall 2016 semester. This is in keeping with the UC 21 Pathways for Transfer.	
IX. Curriculum Proposals	See attached.	MOTION: The CC approved all of the course and program proposals on the agenda. Unanimously approved. Motion carries.
X. Other	No discussion.	
XI. Next Meeting Date	Tech Review: January 26, 2017 and Curriculum Committee: February 2, 2017	
XII. Adjournment	11:43 p.m.	

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