



BERKELEY CITY COLLEGE
Curriculum Committee (CC)
Meeting Minutes
April 7, 2016



PRESENT: Fabian Banga, Antonio Barreiro, Joseph Bielanski, Leonard Chung, Mary Clarke-Miller, Thomas Kies, Ari Krupnick, Jennifer Lowood, Alejandria Tomas, Jenny Yap

| AGENDA ITEM | SUMMARY OF DISCUSSION | FOLLOW UP ACTION |
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| I. Call to Order | 10:05 a.m. | MOTION: The CC approved the agenda as is. Unanimously approved. Motion carries. |
| II. Approval of Meeting Minutes | | The Curriculum Committee approved the March 17, 2016 meeting minutes as amended. |
| III. Curriculum Overview Updated Schedule | The following disciplines will be presenting their curriculum overview in Fall 2016. | |
| IV. Curriculum Updates and Spring Deadlines | Below are the deadlines for curriculum proposals this semester: <ul style="list-style-type: none">• Friday, April 8th for new courses/programs, catalog changes, DE Addendum, and deactivations (items that need CIPD approval)• Friday May 6th for non-catalog changes (items that do not need CIPD approval). | |
| V. Specificity of Certain Ares in the Course Outline of Record | | |
| VI. Independent Study Requisites | | The Independent Study Application Form was revised. J. Lowood and A. Tomas will draft the document based on the revisions. |
| VII. Non-credit Curriculum | The Curriculum Committee has not been informed of any updates regarding non-credit curriculum. The following were discussed: <ul style="list-style-type: none">• It was reported that the District has allocated funds to the colleges to fund non-credit curriculum development.• It was noted that grants should not drive our curriculum. Curriculum should drive grants. | Tram Vo-Kumamoto, Vice President of Instruction, should be invited to the next meeting to discuss non-credit curriculum updates. The Curriculum Committee will revisit the motion that was passed regarding curriculum and grants. |

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| VIII. Other | | |
| IX. Next Meeting Date | Tech Review: April 14, 2016 Curriculum Committee: April 21, 2016 | |
| X. Adjournment | 11:58 p.m. | |

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