



BERKELEY CITY COLLEGE
Curriculum Committee (CC)
Meeting Minutes
December 10, 2015



PRESENT: Fabian Banga, Antonio Barreiro, Joseph Bielanski, Mary Clarke-Miller, Ari Krupnick, Thomas Kies, Jennifer Lowood, and Alejandria Tomas

AGENDA ITEM	SUMMARY OF DISCUSSION	FOLLOW UP ACTION
I. Call to Order	<p>The meeting was called to order at 10:06 a.m.</p> <p>The following items were added to the agenda:</p> <ul style="list-style-type: none"> • MATH 13 • Curriculum Committee Leadership 	<p>MOTION: The CC approved the agenda with the changes. Unanimously approved. Motion carries.</p>
II. Approval of Meeting Minutes		<p>The Curriculum Committee approved the November 19, 2015 meeting minutes.</p>
III. Curriculum Overview Schedule: Social Sciences	<p>Thomas Kies, Co-Chair of the Social Sciences Department at BCC presented his department’s curriculum overview. Materials regarding the presentation were disseminated. The following were discussed:</p> <ul style="list-style-type: none"> • There are several new Associate Degrees for Transfer (ADTs) in the department, and they are working on marketing these programs to students. • The department is working with Stephanie Sanders-Badt, coordinator of Public and Human Services program, to streamline their program offerings. It was suggested that the program move to being transfer-focused. • One of the department’s goals is to develop a two year schedule, with some flexibility. • The department is also working on creating Ethnic Studies Certificate of Proficiency. It was suggested that the department consider creating a low-unit Certificate of Achievement, instead of a Certificate of Proficiency. • The department is also working with the Arts and Cultural Studies Department in revising the Women’s Studies Certificate of Proficiency, which will become Gender Studies. 	

IV. Unit/Hours Calculation		J. Bielanski will contact Erik Shearer, Co-chair of the System Advisory Committee on Curriculum, and the State Chancellor’s Office to see if they can send a representative to discuss recent policy changes for hours and units calculations for credit courses.
V. Enrollment Maximum and Minimum Duration		Tabled.
VI. CurricUNET Meta Updates		Tabled.
VII. Curriculum Proposals	For specific proposals, please see the attached document. EMT 221 Discussion: <ul style="list-style-type: none"> • This is a course that we are borrowing from Merritt College. • The Berkeley Fire Department has been, for quite some time, requesting that Berkeley City College offer a Paramedic Program. It was suggested that we should invite someone from the Berkeley Fire Department to speak about their expectations. 	
VIII. Other <ul style="list-style-type: none"> • MATH 013 • Curriculum Committee Leadership 	BCC, along with Merritt College, has forwarded a proposal to add MATH 206 to MATH 13’s list of prerequisites. The proposal was tabled during last CIPD because two of the colleges were not ready to adopt the prerequisite just yet.	M. Clarke-Miller and Ari Krupnick will be co-chairs in training during the Spring 2016 semester.
IX. Spring 2016 Curriculum Committee Schedule	Curriculum Technical Review Meeting Dates 2nd and 4th Thursdays, 10-12noon Room 341 <ul style="list-style-type: none"> • January 28, 2016 • February 11, 2016 • February 25, 2016 • March 10, 2016 • March 31, 2016 • April 14, 2016 • April 28, 2016 • May 12, 2016 (if needed) 	

	<p>Curriculum Committee Meeting Dates 1st and 3rd Thursdays, 10-12 noon, Room 341</p> <ul style="list-style-type: none"> • February 4, 2016 • February 18, 2016 • March 3, 2016 • March 17, 2016 • April 7, 2016 • April 21, 2016 • May 5, 2016 • May 19, 2016 (if needed) 	
X. Adjournment	12:01 p.m.	

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