



BERKELEY CITY COLLEGE
Curriculum Committee (CC)
Meeting Minutes
September 17, 2015



PRESENT: Fabian Banga, Antonio Barreiro, Joseph Bielanski, Joshua Boatright, Leonard Chung, Mary Clarke-Miller, Tamara Harris-Coleman, Ari Krupnick, Jennifer Lowood, Alejandro Wolbert Perez, Theresa Rowland, Alejandria Tomas, and Tram Vo-Kumamoto

AGENDA ITEM	SUMMARY OF DISCUSSION	FOLLOW UP ACTION
I. Call to Order	10:02 am	MOTION: The CC approved the agenda as is. Unanimously approved. Motion carries.
II. Approval of Meeting Minutes		The Curriculum Committee approved the September 3, 2015 as amended.
III. Curriculum Committee Members for 2015-2016 AY	Curriculum Committee Members for 2015-2016 AY VOTING MEMBERS: <ul style="list-style-type: none"> • Jennifer Lowood, Curriculum Chair, English/ESL/LRNRE Department Representative • Fabian Banga, Modern Languages Department • Joseph Bielanski, Articulation Officer • Joshua Boatright, Librarian, LIS/Library Department Representative • Leonard Chung, Business/CIS Department Representative • Barbara Des Rochers, Science and Biotechnology Department Representative • Tamara Harris-Coleman, Counselor • Ari Krupnick, Arts and Cultural Studies Department • Mary Clarke-Miller, Multimedia Arts Department Representative • Alejandria Tomas, Curriculum and Student Learning Outcomes Assessment Specialist • Alejandro Wolbert, Social Sciences Department Representative NON-VOTING MEMBERS: <ul style="list-style-type: none"> • Tram Vo-Kumamoto, Vice President of Instruction • Antonio Barreiro, Interim Dean of Academic Pathways, Workforce Development and Student Success 	The Curriculum Committee approved its membership for 2015-2016. Unanimously approved. Motion carries. The list of Curriculum Committee Members for 2015-2016 AY will be forwarded to the BCC Academic Senate for their approval.

	<ul style="list-style-type: none"> • Theresa Rowland, Interim Dean of Academic Pathways, Workforce Development and Student Success <p>CIPD REPRESENTATIVES:</p> <ul style="list-style-type: none"> • Jennifer Lowood, Curriculum Chair, English/ESL/LRNRE Department Representative • Fabian Banga, Modern Languages Department • Joseph Bielanski, Articulation Officer • Alejandria Tomas, Curriculum and Student Learning Outcomes Assessment Representative • Tram Vo-Kumamoto, Vice President of Instruction • Antonio Barreiro, Interim Dean of Academic Pathways, Workforce Development and Student Success <p>We are missing representatives from the following departments:</p> <ul style="list-style-type: none"> • American Sign Language • Mathematics 	
<p>IV. English Curriculum Overview</p>	<p>J. Lowood, as Chair of the English Department, disseminated a narrative that provides an overview of her department’s curriculum offerings. The following were discussed:</p> <ul style="list-style-type: none"> • BCC is the only college in the district that offers accelerated basic skills English courses. ENGL 264 is a two semester sequence that directly leads to ENGL 1A. However, ENGL 264 is not currently listed as an approved prerequisite to ENGL 1A as other colleges in the district opposes it. Below are possible solutions to the issue: <ul style="list-style-type: none"> ○ For BCC’s catalog, we should be able to write “ENGL 264 is an acceptable prerequisite to ENGL 1A.” ○ J. Lowood will bring the issue to CIPD for its consideration. ○ Inquire if the Peoplesoft system is able to accept ENGL 264 as a prerequisite to ENGL 1A only for BCC students. • The English Department will work with MMART to explore building technical writing curriculum. • What happens to students who received a grade of D in previous ENGL 204 and need to retake the course to receive a grade, but now the course is ENGL 264. Would they receive credit for the ENGL 204 even after the number change? • The English Department is planning to invite counselors to ENGL 264 classes toward the end of the semester to enroll students to ENGL 1A. 	

	<ul style="list-style-type: none"> Data shows that BCC has high enrollements in ENGL 1A, ENGL 1B, and ENGL 5, but low enrollments in basic skills courses. 	
V. Non-Credit Curriculum	<p>The following were discussed:</p> <ul style="list-style-type: none"> Adult Education funding were tremendously cut in 2007, but now that we are in a period of growth, Jerry Brown, Governor of California, has asked to rebuild Adult Education aligned with community colleges. It was noted that part of San Francisco City College's, San Diego City College's, and Santa Rosa Junior College's success in offering noncredit curriculum is that their Adult Education Systems have always been integrated into their community college systems. BCC is in area where adult education institutions still exist, so we have to build partnerships with them. We need to avoid building noncredit curriculum on areas that are offered by our adult schools. The Peralta Community College District (PCCD) has formed a committee to explore innovative ways to offer non-credit curriculum. We should invite representatives from districts who already have an established non-credit programs like Santa Rosa Community College to share best practices. 	<p>Below is a list of areas that the Curriculum Committee feels noncredit curriculum should be explored and/or developed:</p> <ul style="list-style-type: none"> CTE areas that require updating technical skill sets English, Math, and ESL transition
VI. Uniform Course Numbering System (UCN)	<p>A draft of the Uniform Course Numbering System was disseminated. The following were discussed:</p> <ul style="list-style-type: none"> During the last Council on Instruction, Planning, and Development, it was noted that existing courses will not be affected by the change in course numbers because we are not replacing old numbers (3 digits) with the new numbers (4 digit). Only new courses will adapt the new 4-digit numbers. This was opposed by the members of the Curriculum Committee. The categories of the revised UCN system should be reviewed as there might be a couple of categories that are no longer in use such as the "Not-for-credit (fee-based) courses for contract education." Once CIPD finalizes the proposed revisions, the document would have to be consecutively reviewed and approved by the following committees: <ul style="list-style-type: none"> Local Curriculum Committees Local Academic Senates District Academic Senate 	
VII. Curriculum Proposals	Please see attached.	
A. Next Meeting Date	Technical Review: September 17, 2015 Curriculum Committee: October 1, 2015	
B. Adjournment	11:56 p.m.	

Berkeley City College's mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives.