



**BERKELEY CITY COLLEGE**  
**Curriculum Committee (CC)**  
**Meeting Minutes**  
**October 16, 2014**



**PRESENT:** Joseph Bielanski, Carol Copanhagen, Barbara Des Rochers, Johnny Dong, Dylan Eret, Thomas Kies, Jennifer Lowood, Alejandria Tomas, and Tram Vo-Kumamoto

AGENDA ITEM	SUMMARY OF DISCUSSION	FOLLOW UP ACTION
<b>I. Call to Order</b>	10:15 a.m.	MOTION: The CC approved the agenda as is. Unanimously approved. Motion carries.
<b>II. Approval of Meeting Minutes</b>		The Curriculum Committee approves the September 18 and October 2, 2014 meeting minutes. Unanimously approved. Motion carries.
<b>III. Announcements</b>	No announcements.	
<b>IV. Electing a New Curriculum Chair, Chair-Elect, and Tech Review Members</b>	The following were discussed: <ul style="list-style-type: none"><li>It was proposed that the Curriculum Committee implement the following schedule for Curriculum Chairs:<ul style="list-style-type: none"><li>One year of being the Chair-Elect while being mentored by the previous Chair</li><li>Two year of being the Chair</li><li>One year of mentoring the next Chair</li></ul></li><li>It was also proposed that every member of the Curriculum Committee be in charge of reviewing proposals for two disciplines, one being the discipline they represent and another discipline.</li></ul>	The Curriculum Committee elected Jennifer Lowood as the new Curriculum Chair, and Mary Clarke-Miller, as the Curriculum Chair-Elect.
<b>V. Upcoming Curriculum Events</b>	Curriculum Regional Meeting Friday, October 17, 2014, 9:00am-3:00pm Sacramento City College	
<b>VI. Creating a Curriculum Mentoring Network</b>	D. Eret proposed forming a Curriculum Mentoring Network for the whole District. The following individuals volunteered to become a mentor: <ul style="list-style-type: none"><li>Joseph Bielanski</li><li>Jayne Matthews</li><li>Dylan Eret</li><li>Alejandria Tomas</li></ul>	

<b>VII. Curriculum Items</b>	See attached file.	
<b>VIII. Equity Plan</b>	No discussion.	Tabled
<b>IX. Next Meeting Date</b>	Technical Review: October 30 and November 6, 2014 Curriculum Committee: November 13, 2014	
<b>X. Adjournment</b>	11:55 p.m.	

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