**Math 203 – Intermediate Algebra**

**Peralta Class Code 42339**

Fall 2016

Berkeley City College

**On-campus Office Hours:**  TBA

**Instructor:** Claudia Abadia

**Contact Info:** cabadia@peralta.edu

**Office**: Room 355

**Course Prerequisite:** Math 201 or Math 201D or Math 204D (or equivalent) or by placement exam

**Required Materials**

The text used to present the course material is:

*Intermediate Algebra* by Marvin L. Bittinger, 12th Edition; Pearson

**ISBN-10:** 0321924711

**ISBN-13:** 978-0321924711

Chapters 1-9 will be covered

**Course Schedule**

To be successful in this course, most of you should spend about 15 hours per week studying the material and doing the assignments. Some may need *more* or *less* time to do well. Please determine what type of mathematics learner you are and study accordingly.

*Suggestions to succeed:* Set aside a specific time every day to do this. It is better to do a little work each day. You will do this if you set aside the time in advance.

.Please visit me in office hours or see a tutor in the campus Learning Resources Center the moment you need help -- or *think* you need help.

**Grading Policy**

A: 90 – 100%; B: 80 – 89%; C: 70 – 79%; D: 60 – 69%; F: 0 – 59%

Your course grade is based on in-class exams and homework assignments. The percentage breakdown for each component is as follows:

**Midterms** 60%

**Final Exam** 20%

**Classwork** 5%

**Homework** 15%

Exams, including the final exam, are worth 80% of your grade**. You MUST take all exams**.

**Exams**

There are three midterm exams and one final exam for this class.

Midterm exams will cover the sections you are assigned in homework.

You are allowed to use a **non-graphing** scientific calculator during each exam.. You are *not* allowed to refer to any other materials such as your own notes or the textbook.

The final exam will be a comprehensive exam, covering all topics presented in the course. Together, the exams, including the final exam, are worth 80% of your course grade. You must take ALL exams. You are not allowed to retake an exam for a higher grade.

If you are a student with a disability that requires accommodations please be sure to follow up with DSPS. DSPS is located in Room 261; their phone number is (510)981-2804

Tip: Be prepared to take each exam. *Before* you take an exam, please read the required sections of the textbook, complete all homework. Questions on the exams will be very similar to assignment and class work.

**Homework**

Homework assignments will be assigned and collected the following week. No late homework will be accepted.

**Classwork**

Classwork will be collected to check and see your progress in the class. It may consist of individual work or group work.

# Attendance

Students will be dropped for missing more than 2 weeks of class without official, documented excuses. Note, the attendance clock will begin on the first day of class, not when the student finally adds the class. State law and BCC’s Code require that students be allowed to make up missed work/quizzes/tests due to absences for religious holidays, athletic or other school--‐related events. You must notify me at least one week in advance if you have to miss class for these cases. You are responsible for making up any missed work within one week of the absence.

# CLASSROOM EXPECTATIONS

Students are ere expected to:

* Attend class on a regular basis
* Be on time to class.
* Come prepared to class with all necessary materials.
* Recognize that it is the student’s responsibility to withdraw from the class, not the instructor’s responsibility.
* Not to copy off of each other on Homework, Class Assignments, or Tests
* Not bring cell phones, laptops or electronic devices to class

**Practice Exams**

Practice exams will be handed out it class. These exams are meant to be a study guide and give you an idea what to study and how questions can be asked. I advise you to review the practice exam.

**Learning Resources Center**

The LRC is located on the first floor. I will announce hours of operation for Fall 2016 when I receive them.

Please use the LRC to work on assignments, receive help from tutors, and refer to hard copies of the textbook.

**Student Email**

[http://web.peralta.edu/it/studentemail/](https://mail.peralta.edu/owa/redir.aspx?C=51c83969e2044ba08c001a0c49d0ca18&URL=http%3a%2f%2fweb.peralta.edu%2fit%2fstudentemail%2f)
ATTENTION:  All students are being required to use their Peralta email account.  Official communication to students will be sent only to their Peralta email.

The Peralta Student Email System is available for all students enrolled at Peralta and it is hosted by [**Microsoft Outlook 365**](https://www.outlook.com/cc.peralta.edu).

If you have any login issues, please send your request to the Peralta Student Email Help Desk at **helpdesk@cc.peralta.edu****.** Please include your first name, last name, Student ID Number and Peralta PASSPORT User ID in your request.

To access your student email account, go to: <https://www.outlook.com/cc.peralta.edu>

Use your PASSPORT User ID and @cc.peralta.edu (Example: abdc1234@cc.peralta.edu or 12345678@cc.peralta.edu).

Your email password is the same as your PASSPORT password on first login.

To retrieve your PASSPORT password please go to <https://passport2.peralta.edu/psc/EPAPROD/EMPLOYEE/EMPL/c/PCC_USER_ID_INFO.PCC_USER_ID_INFO.GBL>

**Cheating Policy**

Cheating is a very serious offense that I will not tolerate. If you are caught cheating on an exam or quiz, you will be given a grade of 0% for that exam. Both, or all, parties involved will be charged. In addition, your grade may drop by one level. In other words, no one caught cheating will earn an A in the course.

Cheating offenses include, *but are not limited to*

* getting help from a tutor, classmate, or friend while taking an exam or quiz
* talking to another student during an in-class exam
* staring at another's exam for answers or ideas
* working with others (tutors, classmates, or friends) on take-home exams
* copying another person’s exam or obtaining a copy or the questions to an exam in advance of taking it
* using prohibited materials of any kind during an exam (e.g. phones to text, search the Internet, or run a math application other than non-graphing calculator)

**Student Learning Outcomes**

Upon completion of this course, students will be able to:

* Representation: Represent relevant information in various mathematical or algorithmic forms. (conversion of words to mathematical symbols and graphs)
* Calculation: Calculate accurately and comprehensively.
* Interpretation: Interpret information presented in mathematical or algorithmic forms. (for example, interpretations of equations, graphs, diagrams, tables)
* Application/Analysis: Draw appropriate conclusions based on the quantitative analysis of data, while recognizing the limits of this analysis. (problem solving)
* Communication: Explain quantitative evidence and analysis. (conversion of mathematical symbols and graphs to words)

**Important Dates**

* September 4th Last Day to Drop Without a “W”M
* September 4th Last Day to Add Regular Session Classes
* September 5th- Labor Day-Holiday Observance
* September 9th Last Day to File for PASS/NO PASS
* October 14th Last Day to File Petition for the AAT/AST
* October 21st Last Day to File Petitions for AA or AS
* November 11th Veteran’s Day – Holiday Observance
* November 18th Last Day to Withdraw and Receive a “W”.
* November 24th – 27th Thanksgiving – Holiday Observance
* December 12th -16th Final Examinations
* **December 12th Final Exam 10AM-12PM**