BERKELEY CITY COLLEGE
TRANSFORMING LIVES

BUSINESS and ADMINISTRATIVE SERVICES

Vice President Administrative Services
Sean Brooks

Business Office

Sr. Supervisor
Joanna Louie
Staff Services Specialist/Fiscal
Vacant
Sr. Staff Services Specialist/Fiscal
Ke (Joyce)Van Valkenburgh

Cashier's Office

Bursar
Guang Chen
Account Clerk II
Vacant

Receptionist

Staff Assistant/ Telecommunications
Nailah Keeles

Duplicating/Mailroom

Sr. Duplicating & Support Services Technician
Karen Shields

FACILITIES and BUILDING SERVICES

Custodial Staff

Bobby Birks, ***Head Custodian***
Kwisuk Sanchez, ***Lead Custodian***
Milagro Anthony, ***Custodian***
Yang Xi Lin, ***Custodian***
Vacant , ***Custodian***
Giao Nguyen, ***Custodian***

Storekeeping

Sr. Storesworker
Michael Alvillar

Security Services

Marina Security Services

Engineering

(District Support)

Javier Lopez, ***Engineer***
Felix Smith, ***Engineer***

Updated 9/8/2022