

**ADMINISTRATIVE PROCEDURE 6100 DELEGATION OF AUTHORITY FOR BUSINESS AND FISCAL AFFAIRS**

The Vice Chancellor for Finance & Administration is delegated authority from the Chancellor to supervise budget preparation and management; oversee fiscal management of the District; supervise information technology services, and contract for, purchase, sell, lease, or license real and personal property, in accordance with Board policy and law. Responsibility for the development, implementation, and administration of policies and procedures consistent with the provision of this regulation remains with the Vice Chancellor for Finance & Administration. This delegated authority is subject to the condition that these transactions be submitted to the Chancellor for review and approval as determined by the Chancellor.

The Vice-Chancellor for General Services is delegated authority from the Chancellor to supervise police services, security, capital construction planning, the emergency response plan, civic center and other facilities use, construction, and the maintenance of facilities in accordance with Board policy and law. Responsibility for the development, implementation, and administration of policies and procedures consistent with the provision of this regulation remains with the Vice Chancellor for General Services. This delegated authority is subject to the condition that these transactions be submitted to the Chancellor for review and approval as determined by the Chancellor.

## Reference:

Education Code Sections 70902(d), 81644, 81655, and 81656;  
Public Contract Code Sections 20651, 20658, and 20659

Approved by the Chancellor: January 31, 2013

Revised and approved by the Chancellor: August 13, 2015