

UC Center for Educational Partnerships	Meeting Highlights and Notes
Date: 2 December 2009	1. College Tools Training for Emery, Berkeley, and Albany High School Counselors and Youth Organizations <ul style="list-style-type: none"> - College Tools Website “College Going Culture” page has wealth of information for high school counselors - Hosting a webinar using PowerPoint and CC Confer a good option for hosting outreach/informational session between CEP, BCC and counselors
Attendees: Gail Kaufman, Deputy Director Yvette Flores, Partnerships Coordinator Cleavon Smith, BCC BSI Coordinator	2. District needs to consider making the application for the Fall terms available to high school students in January so that students planning on going to community college could participate in the “college application season” and have the matriculation process completed before graduating from high school. Students planning on going to community college feel left out and waiting until the summer or even the fall to begin the application process puts them behind in getting the aid and classes necessary for a good start.
Follow-up Actions: <ol style="list-style-type: none"> 1. Outline to include in storyboarding of first three video projects (Yvette) 2. Contact Multi-media instructors for coordinating students (Cleavon) 3. Set up meeting between BCC Title III Director, VPI and Center for Educational Partnerships (Cleavon) 4. Effective CC/High School Partnership notes (Yvette) 5. Forward release forms for video recordings. (Cleavon) 6. Connect Yvette with District Dean of Community Partnerships and Workforce Development. (Cleavon) 7. Work with VPI and VPSS to investigate possibility of opening application process to high school students in January. (Cleavon) 8. Plan and schedule informational webinar for Albany, Berkeley, and Emery school counselors. (Yvette and Cleavon) 	3. The Center for Educational Partnerships has no formal relationship with anyone at the District or Berkeley City College for doing outreach to local high schools. The community college involvement needs to be more than tabling for particular majors and programs. <ul style="list-style-type: none"> - CEP will draft notes on what they see as effective outreach and partnerships efforts - Meeting between BCC VPS and CEP needs to be held 4. Topics for possible series of informational videos to be produced by BCC Multimedia Arts students for outreach to high school students and counselors <ul style="list-style-type: none"> • Assessment • Testimonials of present community college students • A Day in the Life of a community college student • Access to student support services • Career Technical Education pathways • Transfer tips to 4-year schools • AB 540 • Concurrent Enrollment at 4-year schools - Decided to focus on the first three topics and reassess the goal of completing the series. - CEP would be the “clients” and not the producers of the videos. BCC students would take input from CEP and pitch storyboards and edit videos with CEP input - Assessment video would document students’ “before” and “after” experiences and lessons learned
Next meeting: (mid January) <ol style="list-style-type: none"> 1. Follow up on action items. 2. Student videographers to meet CEP and receive client input for informational videos. 3. Schedule Webinar. 	