

12/10/2009

October 27, 2009

BSI Committee Meeting

12:15-1:15pm

Room 451A

Minutes

Attendees: Cleavon Smith, Basic Skills Initiative Coordinator; Dmitry Zhiv, Basic Skills Math Instructor; Chris Lebo-Planas, English Instructor; Michelle Stryko, Student; Paula Coil, Transfer and Career Center Director; Bonita Schaffner, Dean of Instruction

Agenda item: Discuss Action Plan **Presenter:** Cleavon Smith

Discussion:

Reviewed edits made in accordance to comments from 13 October meeting. Tutoring to be paid out of carry-over funds.

Action items	Person responsible	Deadline
Submit Action Plan to State Chancellor's Office	B. Schaffner	30 Oct

Agenda item: Steering Committee Roles and Responsibilities **Presenter:** Group Discussion

Discussion:

Adapted Roles and Responsibilities for Steering Committee.

Action items	Person responsible	Deadline
Schedule meeting cycle for Steering Committee	C. Smith	3 Nov

Agenda item: November Regional Meeting **Presenter:** Group Discussion

Discussion:

The timing of the meeting makes it difficult for members to attend both days. Maybe some faculty could register to attend one of the two days. C. Smith has attended two conferences already this term and wishes not to miss another class. In the event that BCC doesn't send a team, we will work closely with the Bay Area Learning Network to distribute materials from the meeting and host forums for continued discussions.

Action items	Person responsible	Deadline
Email solicitation for participants.	C. Smith	2 Nov

Next Meeting:

Discussion: TBD by Steering Committee

- Review Coordination between Title III and BSI
- Review the criteria for Faculty Inquiry Group proposals