

ASBCC Community Services Resource Guide	Meeting Highlights and Notes
Date: 7 December 2009 4:30-5:30pm	1. Group of students has determined that they will make the initial outreach to the list of organizations.
Attendees: Christiana Feerick, ASBCC Senator Esteem Brumfield, ASBCC VP of Administration Luisa Carolina Martinez, ASBCC Senator Cleavon Smith, BCC BSI Coordinator	<ul style="list-style-type: none"> - Students to take existing lists they have, Berkeley Public Library's Berkeley Information Network, and the list generated by the BSI Steering Committee to use during their phone bank. - Students to phone bank with questions regarding procedures, qualifications, and necessary paperwork needed by students seeking assistance.
Follow-up Actions: 1. Compile comprehensive list of contacts. (ASBCC, 10 Dec) 2. Contact list of organizations. (ASBCC, 14 Dec) 3. Compile list of organizations with protocol necessary for the quickest receipt of service. (ASBCC, 21 Dec) 4. Put in request for 2 information wheels. (ASBCC)	2. Create informational "wheel" for public display and posting online. <ul style="list-style-type: none"> - Using an information wheel placed in the lobby of 2050 and the Annex make copies for each service area ("Childcare," "Mental Healthcare," etc.) - Consolidate information with on-campus services and post online 3. Create system of evaluating programs and client experiences to keep updating the guide so that students receive the best possible services.
Next meeting: (mid January) <ol style="list-style-type: none"> 1. Review, revise, edit guide 	