



BERKELEY CITY COLLEGE
Planning for Institutional Effectiveness (PIE)
Meeting Minutes
May 21, 2015



PRESENT: Pieter de Haan, Heather Dodge, Jennifer Lowood, Sabrina Nelson, Alejandria Tomas, Gabe Winer, Dmitiy Zhiv

AGENDA ITEM	SUMMARY OF DISCUSSION	FOLLOW UP ACTION																																				
I. Call to Order	12:35 p.m.																																					
II. Surprise Announcement	The PIE Committee took some time to throw a baby shower for H. Dodge.																																					
III. Planning for the New Assessment Cycle	<p>The ILO Assessment Cycle for Fall 2015 to Spring 2018 has been finalized.</p> <table border="1" data-bbox="554 505 1535 1149"> <thead> <tr> <th>Semester</th> <th>Planning</th> <th>Assessing</th> <th>Analyzing</th> </tr> </thead> <tbody> <tr> <td>Fall 15</td> <td>Quantitative Reasoning</td> <td>Self-Awareness & Interpersonal (Teamwork)</td> <td>Information Competency</td> </tr> <tr> <td>Spring 16</td> <td>Global Awareness</td> <td>Quantitative Reasoning</td> <td>Self-Awareness & Interpersonal (Teamwork)</td> </tr> <tr> <td>Fall 16</td> <td>Ethics & Personal Responsibility</td> <td>Global Awareness</td> <td>Quantitative Reasoning</td> </tr> <tr> <td>Spring 17</td> <td>Communication</td> <td>Ethics & Personal Responsibility</td> <td>Global Awareness</td> </tr> <tr> <td>Fall 17</td> <td>Critical Thinking</td> <td>Communication</td> <td>Ethics & Personal Responsibility</td> </tr> <tr> <td>Spring 18</td> <td>Information Competency</td> <td>Critical Thinking</td> <td>Communication</td> </tr> <tr> <td>Fall 18</td> <td>Self-Awareness & Interpersonal</td> <td>Information Competency</td> <td>Critical Thinking</td> </tr> <tr> <td>Spring 19</td> <td></td> <td>Self-Awareness & Interpersonal</td> <td>Information Competency</td> </tr> </tbody> </table>	Semester	Planning	Assessing	Analyzing	Fall 15	Quantitative Reasoning	Self-Awareness & Interpersonal (Teamwork)	Information Competency	Spring 16	Global Awareness	Quantitative Reasoning	Self-Awareness & Interpersonal (Teamwork)	Fall 16	Ethics & Personal Responsibility	Global Awareness	Quantitative Reasoning	Spring 17	Communication	Ethics & Personal Responsibility	Global Awareness	Fall 17	Critical Thinking	Communication	Ethics & Personal Responsibility	Spring 18	Information Competency	Critical Thinking	Communication	Fall 18	Self-Awareness & Interpersonal	Information Competency	Critical Thinking	Spring 19		Self-Awareness & Interpersonal	Information Competency	
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IV. Teamwork ILO Assessment	The PIE Committee reviewed the Teamwork Rubric. Suggested revisions were discussed.	J. Lowood will incorporate the suggested revisions into the rubric and will send the final draft via email.																																				
V. PIE Meeting Dates AY 2015-2016	PIE MEETING DATES FOR FALL 2015: (1st and 3rd Thursday of the Month) September 3 September 17																																					

	<p>October 1 October 15 November 5 November 19 December 10 (2nd Thursday of December)</p>	
VI. TLC	<p>The following were discussed:</p> <ul style="list-style-type: none"> • H. Dodge will be replacing G. Winer as TLC Coordinator and PIE Committee Co-Chair. Since H. Dodge will be on leave during the Fall 2015 semester, M. Paige will be her temporary replacement. • We need to find ways on how to optimize the usage of the TLC (Room 341A). It should not be used as a meeting room. Trainings and workshops to foster professional development should be held in this room. We should find another location for standing meetings. 	
VII. Other	No discussion.	
VIII. Adjournment	1:38 p.m.	

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