**BCC Professional Development Committee Meeting**

**9/25/13**  **3:30-4:30pm**

Attending:

|  |  |  |
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| **Item** | **Discussion/Results** | **Next steps if applicable** |
| Update/clarification of funding sources/purposes |  |  |
| Update on Sabbaticals |  |  |
| Review of resources from prior committees |  |  |
| Draft rubric/process for evaluating requests |  |  |
| draft timelines for reimbursements |  |  |
| approval of projects requested  |  |  |
| Other: |  |  |