**BCC Professional Development Committee Meeting January 28, 2014**

Attending: J Lowood, C Cortez, R Butler, G Winer, K Bergman, C Leighton

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| Item | Discussion | Result/next steps |
| Criteria for stipend eligibility for institutional effectiveness projects (Assessment and TLC) | Wanted to address concerns of all parties  Not all work requires/warrants stipends  Having clear guidelines ensures significant extra work is compensated fairly, regardless or employee category | Approved/endorsed provisionally (edits by Assessment Committee to be reconsidered at Feb meeting |
| Budget updates | All items have been approved but not disbursed:  Total in budgets $42,469  Total of funds approved $24,910  Remaining $17,559  Note: -$4800 for sabbatical replacement next year | consider for future planning |
| TLC Updates | Upcoming Activities | Title III will fund DARTs in RA and WAC: $500 for leaders, $100 x 10 particiapants |
| Funding requests: |  |  |
|  | Moniz | Title III requests more info |
|  | Coil | Approved: up to $300 Title III |
|  | Gonzalves | BS requests more info - $600 approved for now |
|  | Franklin | Approved $300 for FIG (additional member) |
| Sabbatical timeline and subcommittee | posted | Hold workshops, select applicants |
| Review of Flex Days evaluations | postponed |  |
| Planning for semester | postponed |  |
| Other |  |  |