  
**Academic Senate Minutes**   
Wednesday, September 4, 2019 12:30 pm – 1:20pm, RM 315

**Required Membership:**  (Attended = marked with “X”, Partial Attendance “P”)

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| Kelly Pernell, President Academic Senate  Sam Gillette, Vice President Academic Senate  Catherine Nichols, Secretary Academic Senate  Laura Ruberto, Senator Arts and Humanities (Meeting Proxy Lisa Cralle)  Vacant, Senator Business/CIS  Gabriel Martinez, Senator Counseling (Proxy 2019-20 Alejandra Oseguera)  Linda King, Senator English, ESOL, Education (Proxy 2019-20 Jennifer Lowood) | Matt Freeman, Senator Social Sciences (Proxy 2019-20 Linda McAllister)  Jenny Yap, Senator Library  Claudia Abadia, Senator Mathematics  Jenny Gough, Senator Modern Languages and ASL  Mary Clarke-Miller, Senator MMART (Chair of Chairs Rep for 2019-20)  Vacant, Senator Part Time  Francisco Monsalve, Senator Sciences |

**Guests:** Susan K.., Vanessa P., Felicia B., Mona W., Siraj O., Kuni H., Joseph B.

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| **Agenda Item** | **Discussion** | **Follow-up Action** | **Decisions (Shared Agreement/Resolved or Unresolved?)** |
| **Meeting called to order** |  | | |
| 1. **Approval of Agenda** | (1 minutes) |  |  |
| 1. **Approval of Minutes** | a. May 15, 2019 (2 min)  b. August 21, 2019 (2 min) |  | a.Sam moved, Jenny L motioned 5 yeas, 2 abstention. As corrected.  b.Sam moves, Laura motioned 6 yeas, 3 abstention |
| 1. **Action Items** | a. Revisit By-Laws – Kelly Pernell (10 min)  b. English pre-requisites – Jenny Lowood (25 min) | a.By-Laws will be updated to reflect current BCC Instructional departments and voted on  b.Jenny and Kelly will work on a resolution to be brought back |  |
| 1. **Discussion and/or Information** | a. Professional Development Committee Flex Day – Shawn McDougal/Susan Khan (10 min) | Asked for ideas for next flex day.  Ideas: Active assessment, Curriculum-course cycle-catalog, Guided Pathways-Program Mapping, Peer Review online Courses |  |
| 1. **Standing Items**    1. PIE Committee Report    2. Curriculum Committee Report    3. Department Chairs Report    4. Professional Development Committee Report    5. Integrated Planning Committee Report    6. Facilities Committee Report    7. Technology Committee Report    8. Teaching and Learning Center Report    9. Distance Education Report    10. Accreditation Report/Update    11. District Academic Senate Report    12. OPUS Award: Faculty Honors & Acknowledgement | k. Calbright College resolution will be coming. DAS has a draft, Kelly will bring one specific for BCC in the future. |  |  |
| 1. **New Business/Announcements** | Senate needs to fill vacant seats in Business/CIS and Part Time faculty. |  |  |
| **Meeting adjourned** |  | | |
| **Next Meeting:** | September 18, 2019 | | |