  
**Academic Senate MEETING MINUTES**  
Wednesday, August 21, 2019 12:30 pm – 1:20pm, RM 315

**Required Membership:**  (Attended = marked with “X”, Partial Attendance “P”)

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| Kelly Pernell, President Academic Senate  Sam Gillette, Vice President Academic Senate  Catherine Nichols, Secretary Academic Senate  Laura Ruberto, Senator Arts and Humanities  Vacant, Senator Business/CIS  Gabriel Martinez, Senator Counseling  Linda King, Senator English, ESOL, Education (Proxy 2019-20 Jennifer Lowood) | Matt Freeman, Senator Social Sciences (Proxy 2019-20 Linda McAllister)  Jenny Yap, Senator Library (Proxy 2019-20 Joy Kim)  Claudia Abadia, Senator Mathematics  Jenny Gough, Senator Modern Languages and ASL  Mary Clarke-Miller, Senator MMART (Chair of Chairs for 2019-20, CE Rep)  Vacant, Senator Part Time  Francisco Monsalve, Senator Sciences (Proxy 2019-20 Siraj Omar) |

**Guests:** Joseph Bielanski, Susan Kahn (Professional Development Co-Chair 2019-20)

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| **Agenda Item** | **Discussion** | **Follow-up Action** | **Decisions (Shared Agreement/Resolved or Unresolved?)** |
| **Meeting called to order** | 12:38pm | | |
| 1. **Approval of Agenda** | Motioned by Mary, seconded by Sam, unanimous approval |  |  |
| 1. **Approval of Minutes** |  |  |  |
| 1. **Action Items** |  |  |  |
| 1. **Discussion and/or Information** | 1. Shared Governance Committees - Membership Confirmation (10 minutes)  2. Shared Governance Committees - Senate Report Calendar for 2019-20 (10 minutes)  3. Accreditation Self Study - Timeline, Faculty Lead appointments, etc. (20 minutes) | 1. Senate should revisit By-laws and committee membership list. Consider an amendment to add a separate ESOL senator and separate Modern Languages senator.  2. To improve communication, send participatory governance chairs the list of Academic Senate meeting dates for 2019-20 with a request to identify 1-2 dates per semester to provide a brief report to Academic Senate.  3. VPI and ALO Kuni Hay provided a timeline for accreditation and informed us that she will send out a announcement requesting interested faculty apply for the Lead Faculty position for Accreditation with a 0.4 faculty reassign time.  VPI emphasized the importance of focusing a lot of energy on improving district operations as our fiscal deficiences will affect our accreditation.  One faculty member recommended that we invite someone from ACCJC to BCC to provide training on building accreditation report. |  |
| 1. **Standing Items**    1. PIE Committee Report    2. Curriculum Committee Report    3. Department Chairs Report    4. Professional Development Committee Report    5. Integrated Planning Committee Report    6. Facilities Committee Report    7. Technology Committee Report    8. Teaching and Learning Center Report    9. Distance Education Report    10. Accreditation Report/Update    11. District Academic Senate Report    12. OPUS Award: Faculty Honors & Acknowledgement |  |  |  |
| 1. **New Business/Announcements** | Senate needs to fill vacant seats in Business/CIS and Part Time faculty. | 1. There will be two separate meetings at BCC on August 30th and September 6th at 12:30pm in room 451A/B to discuss the recommendations provided by FCMAT and CBT.  Please encourage all faculty to read the findings and participate in these discussions.  2. English department senator Jennifer Lowood expressed district wide English faculty objection to District Administration adding a note in the online schedule to English 1A class sections advising students that they can ignore the prerequisite for the class. |  |
| **Meeting adjourned** | 1:30pm | | |
| **Next Meeting:** | September 4, 2019 | | |