**Berkeley City College Academic Senate Meeting *Minutes***

**Kelly Pernell✓***President*

**Sam Gillette✓***Vice President*

**Catherine Nichols✓***Secretary*

### *Senators* \_\_\_\_\_\_\_\_\_\_\_\_

**VACANT***Arts and Humanities*

**Tracey Coleman***Business/CIS*

**Gabriel Martinez***Counseling*

**Linda King***English, ESL, Education*

**Jenny Yap***Library*

**VACANT✓***Mathematics*

**Jenny Gough✓***Modern Languages & ASL*

**Mary Clarke-Miller✓***MMART*

**Gurnam Singh✓***Part Time*

**Neeta Sharma***Sciences*

**Matt Freeman***Social Sciences*

**Wednesday, May 2, 2018, 12:30-1:20pm, Rm 315**

1. **Call to Order-*12:46pm***
2. **Approval of Minutes from Previous Meetings-*Claudia A. Moved to approve minutes from April 18, 2018-Jenny G motioned-unanimous***
3. **Action Items**
4. **For Discussion and/or Information**
   1. Guided Pathways – Beginning the Work
   2. Student Learning Outcomes – Status, Faculty Support-***discussion focused on training and support for faculty to ensure that SLO’s are being completed. It was suggested to have a Summit with the PIE Committee, Department Chairs, Academic Senate, and creating SLO Liaisons. With the goal of teaching faculty how to assess their courses.***
   3. Strategic Goals 2018-19 – June 7th Meeting-***meeting is May 31, 2018 not June 7, 2018.***
   4. Future Bond/Parcel Tax 2020-***Requirements for support of the Bond/Tax Parcel hinges on strict language that clearly states that monies will not go to the district. Clear language that states the monies are for classrooms, facilities, students, and Career Center.***
   5. Distance Education – Course Certification Program - Thoughts
5. **Standing Items**
   1. OPUS Award: Faculty Honors & Acknowledgement
   2. Distance Education Report
   3. Curriculum Report
   4. District Senate Report-***Program review fall 2018 new format will be introduced during Fall Flex Day, training will be available after Flex Day.***
   5. Department Chairs Reports
6. **New Business/Announcements**
   1. Department Chairs and Senate Elections – Voting ends May 4th
   2. BCC Graduation Thursday, May 24th, 5pm
   3. Official Catalog update happens in Summer 2019. Major curriculum changes/updates need to be approved by Curriculum Committee by start of Spring 2019.
7. **Adjournment**

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Guests: Nancy Cayton, Tom Kies, and Claudia Abadia is the proxy vote for Mathematics**

The BCC Academic Senate meets each month on the first and third Wednesdays, 12:30 – 1:20pm.

**Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.**

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.

2. Degree and certificate requirements.

3. Grading policies.

4. Educational program development.

5. Standards or policies regarding student preparation and success.

6. College governance structures, as related to faculty roles.

7. Faculty roles and involvement in accreditation processes.

8. Policies for faculty professional development activities.

9. Processes for program review.

10. Processes for institutional planning and budget development.  
11. Other academic and professional matters as mutually agreed upon.