**Berkeley City College Academic Senate Meeting *Minutes***

**Kelly Pernell✓***President*

**Sam Gillette✓***Vice President*

**Catherine Nichols✓***Secretary*

### *Senators* \_\_\_\_\_\_\_\_\_\_\_\_

**VACANT***Arts and Humanities*

**Tracey Coleman✓***Business/CIS*

**Gabriel Martinez✓***Counseling*

**Linda King✓***English, ESL, Education*

**Jenny Yap✓***Library*

**VACANT***Mathematics*

**Jenny Gough✓***Modern Languages & ASL*

**Mary Clarke-Miller✓***MMART*

**Gurnam Singh***Part Time*

**Neeta Sharma✓***Sciences*

**Matt Freeman✓***Social Sciences*

**Wednesday, February 21, 2018, 12:30-1:20pm, Rm 315**

1. **Call to Order**
2. **Approval of Minutes from Previous Meetings-*February 7, 2018 Gabriel M. moved for approval, Sam G. motioned-vote was unanimous.***
3. **Action Items**
   1. Senate By-Laws Update – Endorsement-***Sam G. moved for approval of all changes, Jenny Gough motioned-vote was unanimous.***
4. **For Discussion and/or Information**
   1. District DE Plan Review: <http://web.peralta.edu/de/about/peralta-de-plan/> ***-***

***Ingar Stark (District Distance Education Coordinator) presented the DE Plan. Academic Senate will take document to our areas for review and follow-up. Next meeting senate will vote to endorse the PCCD DE Plan.***

* + 1. DE Course Certification Program
  1. Professional Development – March 22nd Flex Day Activities

1. **Standing Items**
   1. OPUS Award: Faculty Honors & Acknowledgement
   2. District Senate Report
   3. BCC Committee Reports
2. **New Business/Announcements**
   1. Moodle & Canvas Drop-in Labs Room 312, TuTh, 12:30 – 1:20pm
   2. Current Faculty Power BI Tool Dashboard: <http://web.peralta.edu/indev/fact-books/>
3. **Adjournment**

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guests:**

**Claudia Abadia**

**Jenny O’Shanessy**

**Kuni Hay**

**Charlett Lee**

The BCC Academic Senate meets each month on the first and third Wednesdays, 12:30 – 1:20pm.

**Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.**

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.

2. Degree and certificate requirements.

3. Grading policies.

4. Educational program development.

5. Standards or policies regarding student preparation and success.

6. College governance structures, as related to faculty roles.

7. Faculty roles and involvement in accreditation processes.

8. Policies for faculty professional development activities.

9. Processes for program review.

10. Processes for institutional planning and budget development.  
11. Other academic and professional matters as mutually agreed upon.