**Berkeley City College Academic Senate Meeting *Minutes***

**Kelly Pernell√***President*

**Sam Gillette√***Vice President*

**Catherine Nichols√***Secretary*

### *Senators* \_\_\_\_\_\_\_\_\_\_\_\_

**Aaron Mobley√***Arts and Humanities*

**Tracey Coleman√***Business/CIS*

**Gabriel Martinez***Counseling*

**Linda King√***English, ESL, Education*

**Jenny Yap***Library*

**Patrick Zulkowski√***Mathematics*

**Jenny Gough***Modern Languages & ASL*

**Mary Clarke-Miller√***MMART*

**Gurnam Singh√***Part Time*

**Neeta Sharma√***Sciences*

**Matt Freeman***Social Sciences*

**Wednesday, November 15, 2017, 12:30-1:20pm, Rm 315**

1. **Call to Order**
2. **Approval of Minutes from Previous Meetings*-Approved October 18, 2017 (as corrected)Sam G. motioned Catherine N. seconded, unanimous. Approved November 1, 2017 Tracey C. motioned Catherine N. seconded, unanimous.***
3. **Action Items**
   1. Ongoing Faculty Acknowledgement and Recognition
   2. AP 6250 Budget Management – Resolution-***Introduced 6250 Resolution with BCC Academic Senate for discussion and endorsement. No action taken.***
4. **For Discussion and/or Information**
   1. Professional Development-***Shawn McDougal-Introduction and discussion***
   2. Guided Pathways Self-Assessment Update – Timeline – Draft coming 11/29
5. **Standing Items**
   1. District Senate Report
      1. Report from Fall Plenary 2017
   2. BCC Committee Reports
      1. Schedule and Template for Reporting
   3. Senate By-Laws Update-***Sam G. shared updates, ongoing.***
6. **New Business/Announcements**
   1. Canvas Training
      1. Check the DE Web site
      2. Drop in Lab – Tues, Wed, Thu, 12:30 – 1:20pm, Rm 312
7. **Adjournment**

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Notes:**

**Guests: Pablo Swiadon**

**Claudia Abadia**

**Shawn McDougal**

The BCC Academic Senate meets each month on the first and third Wednesdays, 12:30 – 1:20pm.

**Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.**

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.

2. Degree and certificate requirements.

3. Grading policies.

4. Educational program development.

5. Standards or policies regarding student preparation and success.

6. College governance structures, as related to faculty roles.

7. Faculty roles and involvement in accreditation processes.

8. Policies for faculty professional development activities.

9. Processes for program review.

10. Processes for institutional planning and budget development.  
11. Other academic and professional matters as mutually agreed upon.