**Berkeley City College Academic Senate Meeting *Minutes***

**Kelly Pernell✓***President*

**Sam Gillette✓***Vice President*

**Catherine Nichols✓***Secretary*

### *Senators* \_\_\_\_\_\_\_\_\_\_\_\_

**(Vacant)***Arts and Humanities*

**(Vacant)***Business/CIS*

**Gabriel Martinez✓***Counseling*

**(Vacant)***English, ESL, Education*

**(Vacant)***Library*

**Patrick Zulkowski✓***Mathematics*

**(Vacant)***Modern Languages, ASL*

**Mary Clarke-Miller***MMART*

**Gurnam Singh✓***Part Time*

**Neeta Sharma✓***Sciences*

**Tim Rose✓***Social Sciences*

**Wednesday, April 19, 2017, 12:30-1:20pm, Rm 315**

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**Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.**

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.

2. Degree and certificate requirements.

3. Grading policies.

4. Educational program development.

5. Standards or policies regarding student preparation and success.

6. College governance structures, as related to faculty roles.

7. Faculty roles and involvement in accreditation processes.

8. Policies for faculty professional development activities.

9. Processes for program review.

10. Processes for institutional planning and budget development.  
11. Other academic and professional matters as mutually agreed upon.

**Berkeley City College**  
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<http://www.berkeleycitycollege.edu/wp>

The BCC Academic Senate meets each month on the first and third Wednesdays, 12:30 – 1:20pm.

1. **Call to Order**
2. **Approval of Minutes from Previous Meetings**

*Minutes approved March 15 and April 5*

1. **Call for Feedback: State Senate Resolutions for 2017 Spring Plenary Session**
2. **Senate By-Laws Update – Status**

*Subcommittee established and will report back*

1. **Standing Items**
   1. Committee Reports
   2. District Senate Report
2. **For Discussion and/or Information**
   1. Resolution: Part Time Faculty Office Hours
   2. Enrollment Mgt Items: Process Recommendations/Philosophy for Dual Enrollment and Non-Credit at BCC
3. **New Business/Announcements**
   1. Senate Elections for all vacancies will conclude this week.
   2. BCC Graduation is May 25, 2017, 6pm. Please participate. Order Regalia through the campus bookstore. (Rental is free to participating faculty.)
   3. BCC faculty representative needed for District Planning & Budget Committee (PBC): Meetings take place at the District Office monthly on the fourth Friday, 9 – 12pm.
   4. BCC faculty representative needed for College Roundtable. Meetings are held the second and fourth Mondays, 12:20 – 1:30pm.
   5. Faculty needed to serve on hiring committee for Dean of Enrollment Services
4. **Adjournment**