

Present: Pieter de Haan, Kathryn Kocelle, Val Djukich, Scott Hoshida, Leonard Chung, Jenny Lowood, Laurie Brion, Chuck Wollenberg, Mariella Thaning, Siraj Omar, Cleavon Smith, Barbara Des Rochers, Hannah Chauvet

Today's Agenda:

1. **Call to order** at 12:15 PM
2. **Approval of the minutes** - Minutes approved unanimously.
3. **Report of the Accreditation Visit** - Occurred strictly at the district and they looked at the Budget Allocation Model
4. **Academic Senate Elections** - Cleavon Smith is the only candidate for president at this time; ballots will be in our mail boxes this week.
5. **State Academic Senate Plenary Meeting** - Pieter attended and will report about it at our next Academic Senate meeting.
6. **Faculty Evaluations** - Nancy Cayton is the Faculty Evaluation Coordinator. Part timers can evaluate other part timers. The stipend is \$60 per evaluation for part timers. Full timers must evaluate two faculty members and then they get paid \$60 for the third and any subsequent evaluation. It was agreed that \$60 did not fairly compensate evaluators for the time and work involved. Also there may be some conflict of interest with part timers evaluating each other when they may be competing for the same job.
Time for completion of evaluation should be speeded up and better coordinated but since the procedure is set by Board Policy and also part of the Union contract there may not be room for much improvement. Department chairs could coordinate the evaluation process more closely. The evaluation process is not very constructive and may not result in growth on the part of the person that is evaluated. Changes to the process may have to be negotiated with the District, the PFT and then voted upon. We should have Joe and Joan here as representatives of PFT perhaps at the next meeting to discuss the PFT ramifications of modifying the evaluation process. We do not have any seniority in the hiring pool but so far the hiring pool hasn't been tested.
We need to streamline the evaluation process and bring this up to the chairs, the PFT and the Vice President of Instruction.
We need respond to Nancy's letter and suggest more time to finish before the end of the semester. However, if a person's evaluation is not completed within the same semester than the person is NOT removed from the rehired pool.
We should make sure that the evaluation process is improving the teaching at BCC.
7. **Assessment** - Assessment Committee is meeting this week; we are focusing on written communication this semester and on oral communication next semester.
8. **Adjournment** at 1:00 PM