

Present: Pieter de Haan, Hannah Chauvet, Jenny Lowood, Chuck Wollenberg, Mariella Thaning, Siraj Omar, Barbara Des Rochers

Today's Agenda:

1. **Call to order** at 12:15 PM
2. **Approval of the minutes** - Minutes approved unanimously.
3. **Academic Senate Elections** - Cleavon Smith self-nominated as a candidate for Senate President; Mariella Thaning may self-nominate as a candidate for Vice-President but this is contingent to the requirement of her other duties in her department. According to the old BCC-AS constitution, Mariella and Cleavon could have been co-presidents; it would be nice to have a full timer and a part-timer be co-presidents since our college has so many part-timers. Recently the constitution has been changed so that we now have a president and a vice-president and we have term limits; this is helpful in getting new blood but it also prevents the accumulation of "political clout" as is the case in other colleges that do not have term limits. The idea of co-president is that the two divide up the responsibilities and the release time and also to have the senior member mentor the newer member. If Pieter would willing to serve for one more year in some capacity this might help mentor the new members.
4. **Library Committee Report** - The two Library Committee co-chairs, Josh Boatright and Mariella Thaning, met and discussed the possibilities of having various activities centered at the Library to encourage student's interest in reading. Faculty members who are interested in promoting the Library will be called "Faculty in Action". Mariella will also propose student involvement in promoting the Library to the Student Senate - this will broaden Library awareness to the whole community - now we have "Faculty and Students in Action". Mariella and Josh will work on picking the Library Committee members and as customary at BCC, all meetings will be open.
The results of the Library survey are in and have been analyzed. More classes are being surveyed and another survey maybe analyzed in the future. The results of the first survey will be shared with the Library Committee co-chairs and then with the BCC Academic Senate as a whole.
The Library Services assessment survey resulted in a dialogue that inspired the resuscitation of the Library Committee - a perfect example of what WASC is asking for and also a good example of shared governance at work; staff, faculty and student participation in the work of forging an institution more responsive to the needs of students and instruction.
5. **Chancellor Forum** - Bob Grill from College of Alameda did ask each candidate for the Chancellor position how, in an atmosphere of competition between the colleges, the candidate would work with each college president. Scott Lay was the only person who said that there are too many vice-chancellors at this district, he seemed to be in favor colleges being more independent from the District. The process of picking the new Chancellor now rests with the Board of Supervisors which they can do privately, behind closed doors. We do not yet know when or if this selection will take place.
6. **Accreditation Visit** - Next Tuesday, 4-17-12, the accreditation team will visit us; they will visit the District, and talk with Ron Gerhard. This is a mid-term visit, so it is not clear when they will get around to visiting the colleges - Tuesday or Wednesday.

7. **Assessment** - We have preliminary PLOs and SLOs for all the Programs and Courses at the College. These are not set in stone and will change over the course of time. We have also obtained from every department, a list of courses that will be assessed during each semester of the next six semester cycle. So that we not only have for every course and for every program there is an existing assessment plan. We are on the Spring 2013 Proficiency Level List.
8. **Planning for Using Out of State Students Funds** - Pieter will mention this to the accreditation committee so that if it is recognized as a fait accompli and then it couldn't be taken away. How can we use this money legally? The District may have been using it illegally. But we should be able to use it to offset cuts in ESL classes and counseling and into general instruction.
Perhaps the cuts for the Fall should not be so drastic because there may be more money in the Fall - if the Parcel tax passes. The Department Chairs meetings may be the place to plan for reducing cuts or even plan for growth if there is more money due to tax increases. We need more full-time counselors so that they can guide students through the requirements for graduation. We need to plan for how to use the money or the money may stay at the district.
9. **Adjournment** at 1:20 PM