

**Present:** Pieter de Haan, Hannah Chauvet, Jenny Lowood, Chuck Wollenberg, Mariela Thaning, Siraj Omar, Kathryn Kocelle, Leonard Chung, Paramsothy Thananjeyan  
**Guests:** Betty Inclan and Linda Berry

Today's Agenda:

1. **Call to order** at 12:10 PM
2. **Approval of the minutes** - Minutes approved unanimously.
3. **Accreditation Report** - Has been sent to the District and the Board will approve it at the next Board meeting. The report is 28 pages with lots of appendices containing supporting data.
4. **Review of Accreditation Standards and Practices opportunity** - The ACCJC-WASC, as it does every six years, is soliciting public comment on the updating of its Accreditation Standards and Practices. Last year the BCC AS passed a motion suggesting that Districts as well as Colleges should be accredited. It was suggested that this issue be brought to the DAS in an effort to get the support of the other Colleges in bringing this up at the Wednesday, June 6, 2012, WASC Open Hearing in Novato. In an e-mail, Bob Grill, brought up the the issue of losing financial aid if Colleges were accredited and the District not. Since the timely distribution of financial aid as coordinated by the PCCD is one of our currently thorniest issues, revisiting of this might not be a bad idea.  
We agree to bring to the DAS the suggestion to attend the Open Hearing to discuss the separate accreditation of Districts. If they agree to this then we will proceed with their support, if they do not then we will proceed on our own. Most BCC AS members present agreed to go to the open hearing.  
We should thoroughly study the current Accreditation Standards and its related legislation in order to be prepared to answer pertinent questions about our suggested changes. We should this soon - maybe at our next meeting (3-22) we should brainstorm about these ideas. The DAS may decide in principle at their meeting (3-21) whether to support us or not.
5. **Out of state Students: Next Step** - below is the corrected formula as stated.  
Ron Gerhard stated that each college's share of out of state & non-resident student enrollment fees shall consist of:  
Gross Non-Resident Enrollment Fees (2011/12)  
**minus(-)**  
Expenditures of the International Program (cost center 125) (2011/12)  
**equals (=)** Net Non-Resident Enrollment Fees (2011/12)  
  
College % of total District-wide Non-Resident FTES (2011/12)  
**multiplied by (x) (note this is NOT a minus sign)**  
Net Non-Resident Enrollment Fees (2011/12)  
**equals (=)** College Non-Resident Enrollment Fee Allocation (2012/13)  
Reports to be generated annually, at end of each fiscal year.

At PBIC the following formula was accepted into the Budget Plan, it needs to be approved by the Chancellor and then rubber-stamped by the Board of Trustees, and if we do get this it would mean about \$1 million more next year.

After this formula is approved, then the overhead of the International Program can be

questioned

We need to make it clear to the Chancellor that if this formula is not implemented then the services that we can deliver to International Students will be seriously curtailed because we are not getting the money to serve them.

We should write a letter to the Chancellor about the above - we are happy that the above formula is in the Budget Allocation Model. We expect that when implemented it will allow us to serve our International and out of state students and be in compliance with section 214.2f of the Federal International Students Guidelines. We will write a letter and send it soon.

It was noted that at the college level, unspent discretionary funds from prior fiscal year can be carried over for discretionary purposes. This was good because left-over moneys would not be taken over by the District at the end of the fiscal year.

6. **PCCD Student Success Recommendations Task Force** - The group met and Cleavon is the instructional co-chair; they are looking for another faculty person from Student Services.
7. **Graduation Faculty Service** - Chuck was elected as Graduation Speaker for this year's commencement. Two faculty members are needed to call out the names - depending on when graduation is scheduled there were several volunteers.
8. **Assessment** - All Programs and Student Service Areas have Outcomes. Library Services usage surveys have been created for both students and faculty. The survey proposed by Joshua was modified to address our faculty senate concerns; since the Assessment Committee is a sub-committee of the Academic Senate this is totally within the purview of the Senate. Services. Some money was discovered in the Library Fund by the President. It was proposed that some Faculty members might work as part-time Librarians. Maybe we should form/revive a Library Committee to support Josh and Library; a Faculty member could co-chair the Library Committee and we could start relationships with the Berkeley and UCB Libraries and do some Public Relations activities.  
Let's put the revival of the Library Committee on the Agendas for next week. And also we will nominate BCC AS officers.
9. **Adjournment** - At 1:15 PM