**MEMO**

Date: September 14, 2015

To: Roundtable

From: Tram Vo-Kumamoto, VP of Instruction

Re: Education Committee - 2015-2016 Annual Goals Recommendations

At the last Education Committee meeting, we had a small group of the membership meet to discuss the annual goals for the college. The committee reviewed the BCC 2024 Education Master Plan Goal and the BCC Annual Goals from last year as follows.

BCC 2024 - Education Master Plan Goal

Eliminate the education gap and advance student access, equity and success with exemplary programs.

BCC Annual Goals to help reach the above 10 year Master Plan Goal

1. Preserve and nourish resources to ensure access, equity and success for all students.

2. Increase certificate/degree completion and transfers to 4-year colleges or universities by inspiring and supporting students and maintaining high quality educational programs.

3. Improve career and college preparation progress and success rates

4. Ensure BCC programs and services reach sustainable, continuous quality improvement level

5. Collaborate to maintain high-quality educational programs and ensure fiscal stability

In reviewing the above we have the following recommendations:

1. Given the EMP goal, we should reconsider the details of the annual goals to better align them with the EMP goal.
2. Specifically, we would like to better align Goals 2-5 to strengthen our annual efforts towards eliminating the education gap by:
	1. Being more specific about the equity targets in our annual goals for course success and degree/certificate.
	2. Being more specific about decreasing the disproportionate impact for targeted student groups in alignment with the college Equity Plan with regards to improving career and college preparation.
	3. Creating a more integrated and comprehensive approach to reviewing the Program Review documents to ensure that sustainable, continuous quality improvement is made to address the educational gap of students within the programs.