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Subject: BAM Ad Hoc Cmte
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Attachments: [Ad Hoc Committee Request.BAM TF.docx](#)

Hello PBC Members.

As noted at the December 2017 PBC meeting, I am emailing to ask for appointments to the BAM Ad Hoc Committee.

Below are the identified members based on the committee request form:

Vice Chancellor of Finance – Christine Williams
District Budget Director – Luther Aaberge
Student Representative (Student Trustee or designee) – Corey Hollis or Nesi Moore or designee
College Business Director (2) – Chungwai Chum, Dettie Del Rosario, MaryBeth Benvenuti, or Shirley Slaughter
College Faculty Senate Representative (at least 2) - ?
District Faculty Senate Representative - ?
District Classified Senate Representative - ?

I've attached the committee request form to identify the charge for the committee.

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Ad Hoc Committee Request
Presented at the April 27th Planning and Budget Council Meeting

1. Proposed Name of Ad Hoc Committee:
Budget Allocation Model Task Force (BAM TF)

2. Purpose:

The BAM TF is an ad hoc committee of the District's Planning and Budgeting Council (PBC). Comprised of faculty, classified staff, students and administrators, the BAM TF is charged with reviewing the District's current budget allocation model and making recommendations to improve resource distribution equity among the Peralta Colleges.

3. Rationale:

The BAM TF began its work in October 2015 by surveying our college communities to better understand the collective and individual perceptions about the current allocation model. Based on these efforts, members of the BAM TF presented recommendations at the August 2016 Planning and Budget Integration Model (PBIM) Summit. These recommendations included the following:

- PCCD should remove all full time faculty salaries and benefits costs from the per College allocation. FTF expenses will be accounted for "above the line" thereby reducing Available Revenue in the model. Because FTF are a component of FTEF, all FTEF may need to be allocated above the line as well
- Keep the allocation of fixed costs (utilities) decentralized and base these resource allocations on prior year actuals. In addition, all District security costs are shared across all Colleges.
- There should be no change to the resource allocation and capped courses for CTE as they have no significant disproportionate impact on College productivity levels.
- Form a separate Task Force to review and assess service levels, efficacy and reasonableness of costs associated with all District Office support services.
- Allocate the appropriate level of custodial staffing to all colleges, based on industry best practices

The ongoing work of the BAM TF is to continue to improve the budget allocation model to ensure that Colleges have the resources needed to serve students.

4. Time Frame: (number of semesters needed, start date)

Request for membership will be solicited at the April 27th Planning and Budget Task Force meeting

6. Committee Composition

The following committee composition will be similar to that of the 2015-16 version:

- Vice Chancellor of Finance
- District Budget Director
- Student Representative (Student Trustee, or designee)
- College Business Director (at least 2)

- College Faculty Senate Representative (at least 2)
- District Faculty Senate Representative
- District Classified Senate Representative