



## College Roundtable for Planning and Budgeting Agenda – May 22, 2017

Location: 451A/B Time: 12:20p.m.-1:30p.m.

**Co-Chairs: R. Tomaneng, President and Kelly Pernell, Academic Senate President**

**Mission:** Berkeley City College's mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The College achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.

TIME	AGENDA TOPIC	LEADER	DESIRED OUTCOME
12:20p-12: 25p	<ul style="list-style-type: none"> <li>Review Agenda</li> </ul>	K. Pernell	<ul style="list-style-type: none"> <li>Review agenda for any changes</li> </ul>
12:25p-12: 45p	<ul style="list-style-type: none"> <li>Shared Governance Manual               <ul style="list-style-type: none"> <li>-Academic Senate</li> <li>-Classified Senate</li> <li>-Education Committee</li> <li>-Facilities</li> </ul> </li> </ul>	P. Sayavong	<ul style="list-style-type: none"> <li>Review and approve proposed changes</li> </ul>
12:45p-12:55p	<ul style="list-style-type: none"> <li>Shared Governance Reports: Academic Senate, Classified Senate, ASBCC</li> </ul>	K. Pernell, K. Shields, V. Allen	<ul style="list-style-type: none"> <li>Share information</li> </ul>
12:55p-1:05p	<ul style="list-style-type: none"> <li>BCC Strategic Goals</li> </ul>	P. Sayavong	<ul style="list-style-type: none"> <li>2nd review, approve final draft</li> </ul>
1:05-1:30p	<ul style="list-style-type: none"> <li>BCC IEPI Indicators</li> <li>Integrated Planning</li> </ul>	T. Vo-Kumamoto	<ul style="list-style-type: none"> <li>2<sup>nd</sup> review, approve final indicators</li> <li>1<sup>st</sup> review</li> </ul>

**Next meeting: Fall, 2017**

### Roundtable Committee Members:

*Rowena Tomaneng, President, Tram Vo-Kumamoto, Vice President Instruction, Jason Cifra, Vice President Student Services, Brenda Johnson, Dean, Student Support Services, Francisco Gamez, Dean, Business, Science, & Applied Technology, Lisa R. Cook, Dean, Liberal Arts, Social Sciences, and Math, Windy Franklin, Interim Dean, Counseling, Phoumy Sayavong, Interim Dean of Research & Planning, Shirley Slaughter, Director, Business & Administrative Services, Andre Singleton, Interim Associate Dean, Educational Success, Janice Adam, Public Information Officer, Cynthia D. Reese, Executive Assistant to the President, Kelly Pernell, Academic Senate President, Barbara Des Rochers, Academic Senate Representative, Sam Gillette, Academic Senate Representative, Thomas Kies, Department Chairs Council Representative, Hermia Yam, Student Services Council Representative, Karen Shields, Classified Senate President, Roberto Gonzalez, Classified Senate Representative, Ramona Butler, Classified Senate Representative, Alejandria Tomas, Classified Senate Representative, Vivian Allen, ASBCC, President, Adyam Abraham, ASBCC, Senator, Student Transfers*

**Vision:** Berkeley City College is a premier, diverse, student-centered learning community, dedicated to academic excellence, collaboration, innovation and transformation.

**College Roundtable for Planning and Budgeting meetings are open to the college community.**



**2017-18**

# **Integrated Planning**

**Roundtable  
May 22, 2017**

# Where do we want to be in 2021...

Berkeley City College will be an institution where student participation, completion, and success cannot be predicted by student demographics.

Our focus is to achieve equity and to eliminate the education gap in student access (participation), learning, completion, and success with exemplary programs



# Integrated Planning: Strategies

# Integrated Planning Strategies

- Utilize research-based best practices to increase student access (participation), learning, completion, and success with exemplary programs
  - Utilize previous learning experiences for placement
  - Guided exploration for undecided students
  - Clearly delineated program requirements (default course sequence)
  - Developmental education transformation
  - Provide proactive, embedded and integrated student support
  - Maximize and enhance learning communities
  - Student engagement
  - Strategic Pathway Scheduling

# Integrated Planning Strategies

- Develop integrated communities of practice aligned to the students' educational pathways to provide more connected learning experiences inside and outside of the classroom
- Incorporate technology tools to communicate, support and customize the student experience
- Develop data infrastructure to track and evaluate student and program progress
- Assess student learning and experiences and apply assessment findings for continuous improvement in programs and services



# Integrated Planning: Initiatives

# Initiatives

1. Access to Early College
2. Access to Transfer Level English/Math Courses
3. Access to Majors, emphasis on majors with prerequisites
4. Initial Course Placement
5. Accessible and affordable learning materials
6. Supplemental instruction in Degree Pathways
7. Supplemental instruction in Basic Skills Development



# Initiatives (Cont.)

8. Achievement Milestone Recognition
9. Co-curricular, experiential learning, and career preparation
10. Intrusive Degree Pathways support
11. Continuous Technology Upgrades
12. Scaled Learning Cohorts
13. Enrollment Management Growth
14. Assessment Tools
15. Professional Development

Moving In	Moving Through	Moving On
1) Access to Early College Credit	2) Access to Transfer Engl/Math Courses	
4) Initial Course Placement	3) Access to Majors, especially ones w/ prerequisites	
	5) Accessible and affordable learning materials	
	6) Supplemental Instruction in degree pathways	
	7) Supplemental Instruction in Basic Skills	
	8) Achievement Milestone Recognition -----→	
	9) Co-curricular and Experiential Learning --→	
	10) Intrusive Degree Pathway Support -----→	
12) Scaled Learning Cohorts -----→		
13) Enrollment Management for completion and growth -----→		



# **Integrated Planning: EMP Goals, Initiatives, Activities, and Metrics**

# GOAL 1: Achieve equity and eliminate the education gap in student access (participation)

Initiatives	Activities in each program that contribute to achieving metrics of success.			
	SSSP	Student Equity	BSI	Other
<b>Access to Early College Credit</b>	<ul style="list-style-type: none"> <li>• Outreach</li> </ul>	<ul style="list-style-type: none"> <li>• Persist to College</li> <li>• Get Focused Stay Focused</li> </ul>	<ul style="list-style-type: none"> <li>• Articulation in basic skills</li> </ul>	<ul style="list-style-type: none"> <li>• Articulation in CTE</li> <li>• Dual enrollment</li> </ul>
<b>Access to transfer level English/math courses</b>	<ul style="list-style-type: none"> <li>• Implement Multiple Measures to provide credit for previous academic exp.</li> <li>• Writing Sample</li> </ul>	<ul style="list-style-type: none"> <li>• Embedded tutoring in basic skills courses</li> <li>• Learning Communities</li> </ul>	<ul style="list-style-type: none"> <li>• Basic Skills curriculum redesign</li> </ul>	
<b>Access to majors, w/ emphasis on majors that require prerequisites</b>	<ul style="list-style-type: none"> <li>• SEPs</li> <li>• Faculty Advising</li> </ul>	<ul style="list-style-type: none"> <li>• Embedded tutoring in major introductory courses</li> </ul>	<ul style="list-style-type: none"> <li>• Embedded tutoring in entry level GE courses</li> </ul>	<ul style="list-style-type: none"> <li>• Boot camps in sciences</li> </ul>

## Metrics of success:

- Increase African American student participation in programs by 20%
- Increase the number of students who complete a Student Educational Plan within their second semester at BCC by 25%.
- Increase the persistence of African American students by 5%

## GOAL 2: Achieve equity and eliminate the education gap in student learning

Initiatives	Activities in each program that contribute to achieving metrics of success.			
	SSSP	Student Equity	BSI	Other
<b>Initial Course Placement</b>	<ul style="list-style-type: none"> <li>Multiple Measures Assessment Project</li> </ul>		<ul style="list-style-type: none"> <li>Curriculum Redesign</li> </ul>	<ul style="list-style-type: none"> <li>Early Assessment Project</li> <li>Articulation in CTE</li> <li>Dual enrollment</li> </ul>
<b>Accessible and affordable learning materials</b>		<ul style="list-style-type: none"> <li>Book vouchers</li> <li>LC Lending Libraries</li> </ul>		<ul style="list-style-type: none"> <li>Open Education Resources</li> <li>Reserved Text Book</li> <li>Alternative Media</li> </ul>
<b>Supplemental Instruction in degree pathways</b>		<ul style="list-style-type: none"> <li>Embedded tutoring in major introductory courses</li> </ul>	<ul style="list-style-type: none"> <li>Embedded in entry level GE courses</li> </ul>	<ul style="list-style-type: none"> <li>Boot camps in sciences</li> </ul>
<b>Supplemental instruction in basic skills development</b>		<ul style="list-style-type: none"> <li>Embedded tutoring in basic skills courses</li> </ul>		<ul style="list-style-type: none"> <li>Drop-in tutoring</li> <li>Workshops in English and Math</li> </ul>

### Metrics for Success:

- Increase the fall course success for underprepared African American students to 54%.
- Increase the ESL momentum rate for Hispanic students to 32.5%.
- Increase the remedial English momentum rate for African American Students to 37.2%.
- Increase the remedial math momentum for African American students to 41%.

# GOAL 3: Achieve equity and eliminate the education gap in student completion (Degree/Transfer)

Initiatives	Activities in each program that contribute to achieving metrics of success.			
	SSSP	Student Equity	BSI	Other
<b>Achievement Milestone Recognition</b>	<ul style="list-style-type: none"> <li>• SEP by 2<sup>nd</sup> semester</li> <li>• CSEP by 3<sup>rd</sup> Semester</li> <li>• Degree Audit System</li> </ul>	<ul style="list-style-type: none"> <li>• Completion of 30 transferable credits by end of first year.</li> </ul>	<ul style="list-style-type: none"> <li>• Completion of transfer level Math and English by 3<sup>rd</sup> Semester</li> </ul>	
<b>Co-curricular and Experiential Learning</b>		<ul style="list-style-type: none"> <li>• Learning Communities Field Trips</li> </ul>		<ul style="list-style-type: none"> <li>• Internships</li> <li>• Speaker Series</li> <li>• Student Life</li> <li>• Service Learning</li> <li>• Competitions</li> </ul>
<b>Intrusive Degree Pathways Support</b>	<ul style="list-style-type: none"> <li>• Faculty Advising</li> <li>• Get Focused Stay Focused</li> <li>• Early Alert</li> </ul>	<ul style="list-style-type: none"> <li>• Learning Communities</li> </ul>		<ul style="list-style-type: none"> <li>• Live Week</li> <li>• Career Fairs</li> <li>• Transfer Fairs</li> <li>• Pathway Scheduling</li> </ul>

## Metric for Success:

- Increase the career-technical education participation rate for Hispanic students by 100%.
- Increase career-technical education completion rates for students 25 and older to 45%
- Increase the number of African American students who earn career-technical
- Increase the overall completion rate for African American students to 46%.
- Increase the number of transfers for Hispanic students by 100%.
- Increase the number of African American students earning degrees by 100% and education certificates by 25%

# GOAL 4: Achieve equity and eliminate the education gap with exemplary programs and sustainable practices.

Initiatives	Activities in each program that contribute to achieving metrics of success.			
	SSSP	Student Equity	BSI	Other
<b>Continuous technology upgrades</b>	<ul style="list-style-type: none"> <li>• Mobile computer labs</li> <li>• Degree audit system</li> </ul>	<ul style="list-style-type: none"> <li>• Updated Instructional lab spaces</li> <li>• Docu-sign</li> <li>• Assistive Technology in DSPS, Library, and Labs</li> </ul>	<ul style="list-style-type: none"> <li>• Updated instructional lab spaces</li> <li>• Mobile Instructional Lab</li> </ul>	<ul style="list-style-type: none"> <li>• Learning Management System conversion</li> <li>• Curriculum and Assessment Management System</li> <li>• Student Information System</li> <li>• Faculty/Staff workstations</li> </ul>
<b>Scaled Learning Cohorts</b>		<ul style="list-style-type: none"> <li>• Learning Community</li> </ul>		<ul style="list-style-type: none"> <li>• Guided Pathways</li> </ul>
<b>Enrollment Management for Completion &amp; Growth</b>	<ul style="list-style-type: none"> <li>• One Stop</li> </ul>			<ul style="list-style-type: none"> <li>• 15 credits to Finish</li> <li>• Pathway Scheduling</li> <li>• Starfish Tech Tool</li> </ul>
<b>Assessment Tools</b>		<ul style="list-style-type: none"> <li>• Qualtrics</li> </ul>		<ul style="list-style-type: none"> <li>• Continuous Assessment (ILO, PLO, CLO,)</li> <li>• Program Review</li> <li>• TLC Projects</li> <li>• CCSSE</li> <li>• Student and Environmental Scan</li> </ul>

## GOAL 4: Achieve equity and eliminate the education gap with exemplary programs and sustainable practices (cont.).

Initiatives	Activities in each program that contribute to achieving metrics of success.			
	SSSP	Student Equity	BSI	Other
<b>Professional Development</b>	<ul style="list-style-type: none"> <li>• Conferences</li> <li>• Student Success Trainings</li> </ul>	<ul style="list-style-type: none"> <li>• Conferences</li> <li>• Cultural Speakers</li> </ul>	<ul style="list-style-type: none"> <li>• Conferences</li> <li>• Inter-District Convening</li> </ul>	<ul style="list-style-type: none"> <li>• Conferences</li> <li>• TLC Projects</li> </ul>

### Metric for Success:

- Raise the number of full time equivalent students by 12% through increased retention
- Achieve an audited financial statement that has no negative findings for BCC.
- Achieve full implementation of a budget allocation model that sustains BCC college operations.